

## Collaborative Conferencing

March 26, 2024

*Facilitator: Melissa Izatt*

*Minutes: Jessica Harris*

In attendance: Angie Smith, Jerita Reese, Melissa Lindsey, Denise Smith-Martinez, Dr. Tanisha Taylor, Elizabeth Gaskill, Chris Jarrell, Matt Slight, Chris Reneau, Jessica Harris, Amanda Nicks, Christy Houston, Dr. Schanda Doughty, Melissa Izatt

1. Checks-ins from all members
2. Review minutes; Minutes will be resubmitted by CMCEA with full names of those in attendance
3. Scope of Conferencing:
  - **Working Conditions**
    - **Assignment of Duties**
      - Discussed interpretation of 49-2-203 and 49-5-20
      - CMCSS discussed HUM-A040 and need to update policy to include principals may assign non-instructional supervision of students to EAs. CMCEA clarified that the law does not state “may” but states principals are to assign non-instructional supervision of students to EAs. CMCSS team members indicated they do not interpret the law to prohibit assigning certified staff to non-instructional supervision duties and discussed it is not feasible due to staffing constraints for all non-instructional supervision to be assigned to EAs. CMCEA will email recommendation for new language for the policy to include clarification of duties outside of the regular work day and CMCSS will review and provide recommendation.
      - Examples of schools having teachers organize clubs during the work day were discussed. CMCSS asked for names of the schools in order to address accordingly.
    - **Planning Periods**
      - CMCSS shared that ELEM schoolwide planning team meetings were held March 19-20 for all schools and points discussed were non-negotiable, specifically all certified teacher must have an uninterrupted planning

time for the 24-25 school year.

- Discussed possibility of streamlining departments/grades when meeting to ensure only relevant participants are required to be at the meeting. EX. Math/Science teachers present during ELA/SS content meeting.
- CDC Data- CMCEA shared survey data from CDC teachers across the district indicating teachers are not getting a duty-free lunch or daily planning time. Indicated teachers had not spoken with administrators.

○ **Salaries or Wages**

- Budget Update- Chris Reneau shared over view of budget update; TISA 3.1% increase; forecasting step and COLA; Full budget presentation at next CC meeting
- Certified Payroll Options- Chris R. shared that payroll on the 5<sup>th</sup> of the month is related to TCRS reporting. He indicated he would do research on other district to see how they handle payroll runs for Certified staff.

The next meeting will be **April 9<sup>th</sup>**.