



### Outstanding Performance Award Medallion Recommendation Request (TRN-F066)

Employee Name: \_\_\_\_\_  
Nominated by: \_\_\_\_\_  
Date/Time: \_\_\_\_\_

Hire date: \_\_\_\_\_  
Bus number: \_\_\_\_\_

**Outstanding Performance Award:** This award can be earned by employees who perform beyond their normal duties to provide safe and efficient transportation for our students. Employee must exhibit specific acts of outstanding performance recognized by an Administrator or Supervisor in support of our district and/or community. Awardees will be determined by the Recognition Committee. See Attachment.

Comments:

Approved  Disapproved  Attachment

FOR OFFICIAL USE ONLY

\_\_\_\_\_  
*Supervisor Signature*

Recognition Committee Members are as follows:

(At least 5 of the 6 members are required to attend each committee meeting.)

1. Student Transportation Manager, 2. Assistant Student Transportation Manager, 3. Fleet Supervisor, 4. Vehicle Maintenance Manager, 5. Driver Supervisor, 6. Driver Programs Manager