



NEW DRIVER TRAINING COMPLETION (Lesson Plan) Class "B" to "A"

NAME _____

Completed Training _____ thru _____

Note: V-Video L-Lecture F-Form

Note: It is the responsibility of the driver trainee to turn this form in at the end of the training session. Without this form, you cannot be hired. A duplicate is authorized if the original is lost/misplaced.

Orientation		TRAINER	TRAINEE
A1.5.9 Drugs/Alcohol	V/L		
CMCSS Policy Drug & Alcohol SAF-A001	L		
A1.5.10 Medical Requirements OSM-F053	F/L		
Drug Screening	L		
Day 1 Classroom - Basic Operation		TRAINER	
BA1.1.1 Orientation	V		
BA1.1.2 Control Systems/Dashboard	V		
BA1.1.3 Pre- and Post-Trip Inspections	V		
BA1.1.4 Basic Control	V		
BA1.1.5 Shifting/Operating Transmissions	V		
BA1.1.6 Backing and Docking	V		
BA1.1.7 Coupling and Uncoupling	V		
- Local and state laws, rules and regulations that drivers must comply with.	V		
- Student Accountability	F/L		
- Unauthorized Passengers	L		
- Cell Phone Usage TRN-F059	L		
Day 2 Classroom - Safe Operating Procedures		TRAINER	
BA1.2.1 Visual Search	V		
BA1.2.2 Communication	V		
BA1.2.3 Distracted Driving	V		
BA1.2.4 Speed Management	V		
BA1.2.5 Space Management	V		
BA1.2.6 Night Operation	V		
BA1.2.7 Extreme Driving Conditions	V		
Day 3 Classroom - Advanced Operating Procedures		TRAINER	
BA1.3.1 Hazard Perception	V		
BA1.3.2 Skid Control/Recovery, Jackknifing, and Other Emergencies	V		
BA1.3.3 Railroad-Highway Grade Crossings	V		
Day 4 Classroom - Vehicle Systems and Reporting Malfunctions		TRAINER	
BA1.4.1 Identification and Diagnosis of Malfunctions	V		
BA1.4.2 Roadside Inspections	V		
BA1.4.3 Maintenance	V		
Day 5 Classroom - Non-Driving Activities		TRAINER	
BA1.5.1 Hours of Service Requirements	V		
BA1.5.2 Fatigue and Wellness Awareness	V		
Class A Training/Hands-On/Range		TRAINER	
A2.1 Vehicle Inspection Pre-Trip/Enroute/Post-Trip	H/O		
A2.2 Straight Line Backing	H/O		
A2.3 Alley Dock Backing (45/90 Degree)	H/O		
A2.4 Off-Set Backing	H/O		
A2.5 Parallel Parking Blind Side	H/O		
A2.6 Parallel Parking Sight Side	H/O		
A2.7 Coupling and Uncoupling	H/O		
Class A Training/Hands-On/Road		TRAINER	
A3.1 Vehicle Controls Including: Left Turn, Right Turns, Lane Changes, Curves at Highway Speeds, and Entry and Exit on the Interstate or Controlled Access Highway	H/O		
A3.2 Shifting/Transmission	H/O		
A3.3 Communications/Signaling	H/O		
A3.4 Visual Search	H/O		
A3.5 Speed and Space Management	H/O		
A3.6 Safe Driver Behavior	H/O		
A3.7 Hours of Service (HOS) Requirements	H/O		
A3.8 Hazard Perception	H/O		
A3.9 Railroad (RR)-Highway Grade Crossing	H/O		
A3.10 Night Operation	H/O		
A3.11 Extreme Driving Conditions	H/O		
A3.12 Skid Control/Recovery, Jackknifing, and Other Emergencies	H/O		

Material Used:

●TN CDL Driver License Manual

●Infinet-I Video

●Websites: crisCDL.com / Layover.com / truckercountry.com

Note: All trainees will be trained to operate all Clarksville-Montgomery County School System vehicles in a safe and professional manner.

Verification of completed training: _____
Driver Safety Supervisor

Verification of hands on training: _____
Trainer