

## ADMINISTRATIVE POLICY

The online version of this policy is official.  
Therefore, all printed versions of this  
document are unofficial copies.

### TRANSPORTATION ATTENDANCE IMPROVEMENT PROGRAM

This program is designed to improve attendance, to improve on-time performance, and to better serve the students of the Clarksville Montgomery County School System.

All Full-time Bus Drivers and Bus Aide/Monitors are eligible to participate in the Attendance Improvement Program with a hired date prior to July 15th of the active school year and employed with the district at the time rewards are received.

Employees must complete all routes assigned to receive credit for a full day of work. Employees who resign, transfer, or are terminated during the school year will forfeit their eligibility to redeem any reward. Employees must work the entire school year.

#### Associated Documents:

[TRN-P043](#) – Transportation Attendance Improvement Program Attendance Tracking Procedure  
[TRN-F077](#) – Drivers and Aides Attendance Reward Form

#### Revision History:

| <u>Date:</u> | <u>Rev.</u> | <u>Description of Revision:</u> |
|--------------|-------------|---------------------------------|
| 6/12/23      |             | Initial Release                 |

\*\*\* End of Policy \*\*\*