

ADMINISTRATIVE POLICY

Department: Operations Policy Number: TRN-A025 Effective Date: 12/03/2018

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School Bus Driver Annual Performance Bonus

School Bus Drivers are eligible for an Annual Performance Bonus of \$300.00, \$400.00 or \$600.00 based on their hire date and consecutive service. Bonus amounts are impacted by Driver's Attendance Performance, Safety Performance, and General Performance.

To qualify for a Performance Bonus, a School Bus Driver must have eighteen (18) consecutive months or more of service as a full-time CMCSS Bus Driver before September 1st each year. Part-Time Substitute Drivers do not qualify. Drivers will be evaluated on their Attendance, their Safety and their general Performance.

Form TRN-F061 (Bus Driver Performance Evaluation Form) determines the annual bonus amount.

Revision History:

<u>Date:</u> <u>Rev.</u> <u>Description of Revision</u>

12/03/18 Initial Release

End of Policy

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