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## **REPORTING FAILURE TO FILTER OR BLOCK OBSCENE CONTENT (TCH-P030)**

Clarksville-Montgomery County School System

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### **1.0 SCOPE:**

- 1.1 This procedure outlines the process a parent/guardian, employee, or student may use to report a failure of the District's system to filter and block obscene materials from being accessed via student technology.

The online version of this procedure is official. Therefore, all printed versions of this document are unofficial copies.

### **2.0 RESPONSIBILITY:**

- 2.1 Technology Department

### **3.0 APPROVAL AUTHORITY:**

- 3.1 Chief Technology Officer

### **4.0 DEFINITIONS:**

- 4.1 Obscene – CMCSS uses the definition of obscene provided in Tennessee Code Annotated 39-17-901. Educational exceptions for obscene materials do not apply in the event that the material is possessed by a person with the intent to send, sell, distribute, exhibit, or display the material to a minor.
- 4.2 Harmful to minors – CMCSS uses the definition of harmful to minors provided in Tennessee Code Annotated 39-17-901.
- 4.3 CIPA – The Child Internet Protection Act. CMCSS uses a CIPA-compliant filtering and blocking solution for obscene and harmful materials.

### **5.0 PROCEDURE:**

- 5.1 CMCSS uses a Children's Internet Protection Act (CIPA)-compliant solution to prevent student access to materials the District deems obscene and harmful to minors and to block internet access to inappropriate sites, including child pornography and other obscene materials.
- 5.2 Parents and guardians, employees, or students may report any failures of the District's CIPA-compliant system to block materials that are obscene and harmful to minors, and they may also file a report if they become aware that students have the ability to access material that is obscene or harmful to minors through a third-party resource providing digital content to the district as a third-party vendor.
- 5.3 Reports described in 5.2 shall be made via email or phone call to the district contact provided below:

**David Holman, Chief Technology Officer**  
Email: [david.holman@cmcss.net](mailto:david.holman@cmcss.net)  
Phone: 931-920-7944



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5.4 The Chief Technology Officer will assign a Technology Department team member to investigate the complaint. Complainants should receive a status update on their complaint from the Technology Department within five (5) business days.

### 6.0 ASSOCIATED DOCUMENTS:

6.1 ([TCH-A002](#)) – Technology Acceptable Usage Policy

### 7.0 RECORD RETENTION TABLE:

<u>Identification</u>	<u>Storage</u>	<u>Retention</u>	<u>Disposition</u>	<u>Protection</u>
Complaint investigation and resolution	Email	1 year	Discard as needed after 1 year	Secured drive

### 8.0 REVISION HISTORY:

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
8/8/22		Initial Release

**\*\*\* End of Procedure \*\*\***