



Department: Technology
Policy Number: TCH-A003
Effective Date: 7/18/11

ADMINISTRATIVE POLICY

The online version of this policy is official.
Therefore, all printed versions of this
document are unofficial copies.

USER PASSWORD POLICY

Clarksville-Montgomery County School System recognizes user passwords are an important aspect of information security and are the frontline of protection for user accounts. All CMCSS employees, contractors, and vendors with access to CMCSS resources are responsible for taking the appropriate steps as outlined in TCH-P028 to select and secure passwords.

Implementing Procedures: [TCH-P028](#) User Password Selection and Protection Standards

Revision History:

| <u>Date:</u> | <u>Rev.</u> | <u>Description of Revision:</u> |
|--------------|-------------|---|
| 7/18/11 | | Initial Release |
| 12/2/13 | A | Change "with access to CMCSS systems" to "with access to CMCSS resources", update logo and format |
| 4/16/15 | | Reviewed, no changes |
| 1/11/16 | B | Replaced "computer" with "user" in first sentence. |
| 4/8/22 | C | Replaced "computer" in first sentence with "information." |

* * * E n d o f P o l i c y * * *