



## Written Notice of Party Interview (STS-F040)

To: \_\_\_\_\_

Date: \_\_\_\_\_

Re: Investigative Interview

The undersigned Investigator will interview \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_. The interview will be held at \_\_\_\_\_. As a reminder Student may have an advisor, i.e., parent/guardian, present.

The purpose of this interview is to gather information and evidence related to the allegations of sexual harassment made [by/against] you. This will be your opportunity to submit any documents or other tangible evidence to the undersigned Investigator.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_