



**Clarksville-Montgomery County School System
Tier 2 Attendance Contract (to be completed by School)**

Student: _____ School _____ Grade _____

Attendance Record: Total # of absences ____; Excused ____; Unexcused ____ Suspensions ____

5 Day letter (date) _____

Date of School's Prior Action (phone, emails, etc.) _____

Updated Contact Information:

Name of Parent/Guardian _____

Address _____

Email _____

Telephone Numbers: Home _____; Cell _____; Work _____

Attendance Assessment:

☐ Community Resources sheet given to parent.

Student - I understand the following:

- I need to attend school every day.
- If an absence does occur, I will turn in a note the day I return to the office/Attendance Secretary.
- If an absence does occur, I will make-up work for that absence.
- I can only have 5 days excused by a parent note per school year.
- I need to follow the CMCSS Code of Conduct to avoid absences due to suspensions.
- If a truancy petition is filed, it may result in loss of privileges for my child such as school-sponsored events, extra-curricular activities, driving privileges, etc.

Parent - I will:

- Update the school as needed with a working phone number and contact information.
- Make every effort to ensure my child/student will attend school every day, arrive on time, and stay all day.
- Ensure that my child/student is only absent for legitimate excused reasons.
- Provide a note within 5 days to the school office/Attendance Secretary EVERY time my child/student is absent.
- Participate in all school referral meetings/conferences designed to promote regular school attendance.
- Make an effort to schedule all family activities, doctor's appointments, and other appointments outside the school day.
- Acknowledge that if a truancy petition is filed, it may result in loss of privileges for my child such as school-sponsored events, extra-curricular activities, driving privileges, etc.

*This contract expires _____. Date of Follow-Up Meeting: _____

Signature of Student: _____ Date: _____

Signature of Parent: _____ Date: _____

Signature of School Official: _____ Date: _____

☐ Parent non-compliant with Progressive Truancy Intervention Plan