



Department: Director's Office  
Policy Number: STS-A004  
Effective Date: 10/15/2018

## ADMINISTRATIVE POLICY

The online version of this policy is official.  
Therefore, all printed versions of this  
document are unofficial copies.

### OPEN ENROLLMENT

The Clarksville-Montgomery County School System has limited open enrollment for students who wish to attend a school or program outside the area for which they are zoned.

#### Attendance Zone Exceptions

School and program capacity will be utilized to determine if space is available for additional students in the receiving school.

#### Program Capacity

One or more of the following factors determine program capacity: program enrollment, classroom availability, other programs housed within the school facility, and demographic considerations. The Director of Schools will designate a central administrator to determine the school/program capacity on an annual basis.

#### Transportation

CMCSS will not provide transportation to a school outside the regular attendance zone. Students enrolled in a CMCSS Academy have the option to use one of the established bus transportation partnerships.

#### Extracurricular Activity Involvement

Students approved to attend a school outside of their attendance zone shall have the same curricular and extracurricular status (review varsity sports participation) as other students attending the school. **Varsity Sport Participation** – Students who plan to or have participated in athletics in the zoned or non-zoned high school should review the TSSAA rules regarding transfers ([www.tssaa.org](http://www.tssaa.org)). Certain transfers will lead to a student being ineligible to play at the varsity level.

#### Student Conduct

CMCSS reserves the right to remove a student at any time from the school in which they are enrolled outside of their attendance zone because of unacceptable behavior.

#### Time Commitment

The parent or legal guardian must make a commitment that the student will attend the non-zoned school for the complete school year and obey all school policies, regulations, and procedures.

#### Preventing or Recruiting Open Enrollment Students

CMCSS will take no action to prohibit or prevent application by its students to attend a non-zoned school within the school district. CMCSS employees shall not recruit students outside of their school zone.

**Implementing Procedures:** Open Enrollment [STS-P003](#)

**Associated Documents:** Open Enrollment Form [STS-F023](#)  
CMCSS Academy Application for Incoming Freshman [ACA-F001](#)

#### Revision History:



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<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
4/3/14	IR	
10/15/18		Moved from Instruction to Student Services. Removed ACA-F004 from associated documents.
8/19/19	A	Removed ACA-F002 from associated documents.
3/21/22	B	Removed consideration of student's behavior from reasoning for open enrollment decisions in compliance with the new open enrollment law, passed in 2021.

**\*\*\* End of Policy \*\*\***