Frequently used Acronyms/Terms in CMCSS

The list below identifies acronyms that are commonly used by CMCSS administrators and teachers. This is **NOT** all-inclusive; these are only a sampling of terminology.

Section 504 Plan	**A Section 504 Plan** is a plan developed to ensure a child who has a disability identified under the law and is attending a school receives accommodations that will ensure their academic success and access to the learning environment.
ACT	**American College Testing –** a college readiness assessment administered to all Tennessee 11th graders.
ADA	**Americans with Disabilities Act**
ADA	**Average Daily Attendance**
ADM	**Average Daily Membership**
ADMIN	**Administrators**
AED	**Automated External Defibrillator –** An AED is located at each school, Greenwood Complex, and Central Office. These machines can be used during medical emergencies. AEDs will walk a trained user through the steps of pad placement and shock delivery by analyzing cardiac rhythm.
AET	**Annual Employee Training-** a compliance course required of all CMCSS employees each year covering topics such as FERPA, safety, child abuse, and anaphylaxis.
AP	**Advanced Placement**, classes offered to high school students but taught on a college level. Students who pass the final exam with a 3, 4 or 5 can earn college credit.
ASVAB	**Armed Services Vocational Aptitude Battery** is a multiple-aptitude assessment that measures developed abilities and helps predict future academic and occupational success in the military. It is administered annually to military applicants in high school and post-secondary students.
AYP	**Adequate Yearly Progress**
AYPYN	**Army Youth in Your Neighborhood** grant provides afterschool programming in CMCSS middle schools and high schools.
BAL	**Beginning Administrator's License**
Balanced Assessment	**Balanced Assessment** refers to using a variety of formative, performance, and summative assessments. By using a balance of assessments, teachers can use assessments to effectively drive instruction. Balanced assessment includes Assessment FOR Learning, Assessment OF Learning, and Assessment AS Learning.
BC	**Behavior Consultant**
"Best Practices"	Using **best practices** means choosing the right approach, technique, strategy, and the right student product to demonstrate knowledge mastery for the objectives being taught. The term "Best Practices" is often synonymously used to refer to nine categories of research-based strategies: Identifying Similarities and Differences; Summarizing and Note-taking, Reinforcing Effort and Providing Recognition; Homework and Practice; Nonlinguistic Representations; Cooperative Learning; Setting Objectives and Providing Feedback; Generating and Testing Hypotheses; Cues, Questions, and Advance Organizers. These strategies are explained in McREL's *Classroom Instruction that Works* book.
BIP	A **Behavior Intervention Plan** is written in conjunction with an FBA to address the replacement skills a student will be taught in order to function more effectively in his/her surroundings. Where an FBA determines the setting events and function of a behavior, the BIP describes the replacement skills to be taught/learned, as well as the prevention and intervention strategies that will be used to modify the environmental triggers, and methods of reinforcement to add in replication of the more appropriate behavior.

BMK	**Benchmarks** are CMCSS created formative assessments to gauge student mastery of content standards. Benchmarks are administered three times a year.
BOY	**Beginning of Year**
CCT	**Curriculum Consulting Teacher**
Centers/ Stations	Learning Centers are focused places of learning where students apply and practice skills and strategies they learned during shared and guided literacy lessons. Centers are expectations in Elementary classrooms.
CERT	**Certified Employee (Teachers)**
CFU	**Checking For Understanding** is a practice of frequently assessing student learning throughout a lesson, using techniques such as questioning, "fist to five," flash cards, individual white boards, exit cards, etc.
CIT	**Continuous Improvement Team** - a study and action team that leads change efforts in the District as part of the Continuous Improvement System committee that falls within the ISO program.
CITW	**Classroom Instruction that Works** is the name of a book describing research-based instructional strategies.
CLAS or CLS	**Classified Employee**
Clear Target or CDT	Clear Targets or **Clear Daily Targets** are clear, easily understandable expectations of what exactly is success, so students know exactly what they need to do to prove they are proficient on a given day. This is what the student should know and be able to do by the end of the lesson.
CMCSS	**Clarksville-Montgomery County School System**
CRDC	**Civil Rights Data Collection**
CSH	**Coordinated School Health**
CSS	**Central Services South** is located at 1312 Highway 48 and houses Professional Development, Related Services, Textbook Processing, JROTC, Warehouse, and the CMC Teacher Warehouse.
CTE	**Career Technical Education**
Data Analysis	**Data Analysis** is the practice of reviewing student performance data, including classroom, state, and national, in order to make the best instructional decisions in order to improve student achievement.
DBL	**Digital Blended Learning** integrates the traditional face to face learning with technology in a planned, pedagogically valuable process.
DI	**Differentiated Instruction** is a method used in recognition of students' varying background knowledge, readiness, language, preferences in learning, interests, and to react responsively. Differentiated Instruction is a process to approach teaching and learning for students of differing abilities in the same class with the intent being to maximize each student's growth and individual success by meeting each student where he or she is, and assisting in the learning process.
DOC	**Day Out of Calendar**
DODEA	**Department of Defense Education Agency** grants are grants the district is able to compete for due to the large military connected student population. Currently the district has three of these grants DODEA Parent Engagement grant, DODEA STEM grant, and DODEA SWD grant.
DOK	**Depths of Knowledge** (also called Webb's DOK) is a reference to the complexity of mental processing that must occur to answer a question, perform a task, or generate a product. The TN state curriculum standards are based on DOK.
DOL	**Department of Labor**

EA	**Educational Assistant**
EDP	**Engineering Design Process** is the set of steps that designers take to develop a new product or system by identifying a problem or need, creating, and developing a solution that solves the problem or meets the need. Designers have opportunities to continually make improvements on the solution.
EEOC	**Equal Employment Opportunity Commission**
EI or EDI	**Explicit Instruction** or **Explicit Direct Instruction** is a strategic collection of instructional practices combined together to design and deliver well-crafted lessons that explicitly teach content, especially grade-level content, to all students (Hollingsworth, 2009).
ELA	**English/Language Arts**
EL or ELL	**English Language Learner** or ESL (English as a Second Language)
EOC	**End of Course** is the yearly state summative assessment of student growth based on TN content standards in High School grades 9-12.
EOY	**End of Year**
EPLAN	**Tennessee's online planning and grants management system**
ESEA	**Elementary and Secondary Education Act** reauthorized the Elementary and Secondary Education Act. Signed into law 12/10/2015.
ESSA	**Every Student Succeeds Act**
ESSER	Elementary and Secondary School Emergency Relief Fund – a funding act passed by Congress to support school systems navigating the effects of the COVID-19 pandemic.
FBA	A **Functional Behavior Assessment** is a process for identifying environmental conditions that predict and maintain problem behavior and using it as a basis from which to develop a behavior intervention plan (Filter & Alvarez, 2012; O'Neill et al., 1997). The FBA summarizes the events, antecedents and consequences that predict and maintain target behaviors (i.e., behaviors of concern). The purpose of a FBA is to develop effective and efficient behavior interventions (NASP, 2012). The FBA is strategy-based, instruction-focused and positive in nature; the goal is to reduce the occurrence of target behavior by teaching alternative/replacement behaviors and providing opportunities for success when the appropriate behavior is displayed. A FBA is a Tier II intervention.
FERPA	**Family Education Rights and Privacy Act** protects student information.
FIT	**Families in Transition**
FLSA	**Fair Labor Standards Act** – Overtime, COMP, and compensation for all hours worked.
FMLA	**Family Medical Leave Act**
FOIA	**Freedom of Information Act**, the law that gives citizens the right to access information from government except to the extent that such records (or portions of them) are protected from public disclosure.

FTE	**Full time equivalent employee**
HCP	**Healthcare Provider**
HIPAA	**Health Insurance Portability and Accountability Act**, which provides federal protections for individual identifiable health information held by covered entities and their business associates and gives patients an array of rights with respect to that information.
HOTS	**Higher Order Thinking Skills**, using Bloom's Taxonomy or Webb's Depths of Knowledge, are classifications of levels of intellectual behavior important in learning. Bloom identified six levels within the cognitive domain ranging from simple recall through increasingly more complex and abstract mental levels. Webb identifies four levels.
HQ	**Highly Qualified**
HQIM	**High Quality Instructional Materials**
HRO	**High Reliability Organization** - The solution to ensuring America's students are able to compete on a global stage lies in re-thinking the role of schools and school districts. By assisting school systems to more closely resemble "high reliability" organizations (HROs) that already exist in other industries and benchmarking against top-performing education systems from around the globe, America's school systems can transform themselves from compliance-driven bureaucracies to world-class organizations.
IB	**International Baccalaureate** – a program of study recognized worldwide as a rigorous approach to academics. It is expensive to implement.
IDEA	**Individuals with Disabilities Education Act**
IEP	**Individualized Education Plan** - All students that meet the eligibility criteria under the Individuals with Disabilities Education Act (IDEA) have an IEP that describes the educational needs of the student and the specially designed instruction and related services that meet those needs.
IAIEP	**Instructionally Appropriate Individualized Education Plan**
IHP	**Individualized Health Plan**
ILI	**Initial Line of Inquiry** is a strategy-based, instruction-focused process for identifying environmental conditions that predict and maintain problem behavior and using it as a basis from which to develop a positive behavior intervention plan. An ILI is also known as a Functional Behavior Assessment (see also FBA in terms listed above).
ILL-A	**Instructional Leadership License- Aspiring**
ILL-B	**Instructional Leadership License - Beginning**
ILL-P	**Instructional Leadership License - Professional**
ILP	**Individual Learning Plan (EL)**
ILP-D	**Individual Learning Plan-Dyslexia** – a document developed by schools for students with Characteristics of Dyslexia that prescribes the academic goals, supports, and/or accommodations that a student may need to access classroom instruction.

Intervention	An **Intervention** is evidence-based, **targeted instruction** that is based on student needs and represents a systematic compilation of evidence-based specific instructional strategies and techniques. Intervention may focus on teaching a new skill, building fluency in an existing skill or encouraging application of skills to a new situation. Interventions are based on targeted assessment and should be progress-monitored frequently to determine student growth and inform instruction. Strategies may become interventions if they include step-by-step descriptions so they can be implemented consistently and replicated by others.
IPG	**Instructional Practice Guide**
IPLP	**Individual Professional Learning Plan**
ISA	**Individual School Accounts** – Each school has a separate bank account and a separate accounting program to maintain those funds.
ISO	**International Organization of Standards**, a certification CMCSS earned as a result of customer feedback, to improve services provided to the schools by central operations through a system of process management that enhances the ability to consistently meet customer requirements and continuously make improvements. The goal is to maximize efficiency and effectiveness with the use of resources in support of the district's schools.
JEP	**Job-embedded Practitioner**
JROTC	**Junior Reserve Officer Training Corps**
LEA	**Local Education Agency**
LEAP	**Lottery for Education Program** grants provide for afterschool programming. CMCSS currently has several of these programs in the high schools.
LOA	**Leave of Absence**
LOE	L**evel of Effectiveness** is a score created from a teacher's observation data, achievement data and growth data.
LWOP	**Leave Without Pay**
M-Team	**Multi-disciplinary Team** – a group of educational professionals who work together to determine if a special education evaluation is warranted.
MCL	
McREL	**Mid-continent Research for Education and Learning –** In January 2011, McREL formed the Network for Innovative Education as a call to action for educational systems in the United States to once again become "the best in the world." McREL feels and urgency to call attention to the "other achievement gap" in the U.S., the one between its highest performing systems, schools and students, and those in other countries.
MERT	**Medical Emergency Response Team-** will respond to medical emergencies within a school. These teams have designed roles that are practiced throughout the school year during drills.
MOY	**Middle of Year** (You will see this in reference to DIBELS Next and Benchmarks)
MSAA	**Multi-State Alternative Assessment** is an alternative assessment for students with significant cognitive disabilities.
MTSS	**Multi-Tiered Systems of Support**
M-TEAM	**Multi-disciplinary Team-** a group of educational professionals who work together to determine if a special education evaluation is warranted.
NAEP	**National Assessment of Educational Progress** – a uniform assessment of a variety of tests in reading, mathematics, science writing, the arts, civic, economics, geography, and U.S. history. The

	results of this tests are often used in comparison for states and selected urban districts, providing a picture of student academic progress over time.
NCE	**Normal Curve Equivalency** used in grades three through 8 to determine student growth through the 2014 – 2015 school year.
NOV	**Notice of Vacancy**
OCR	**Office of Civil Rights**
OJI	**On the Job Injury**
OSM	**Onsite Medical Clinic**
PA	**Physical Activity**
PAL	**Professional Administrator's License**
PBA	**Performance Based Assessments** challenge students to apply their knowledge and skills to respond to complex real-world problems. They can best be described as collections of questions and activities that are coherently connected to a single theme or scenario.
PBL	**Problem-based learning** is a student-centered pedagogy in which students learn about a subject through the experience of creating a problem. Students learn both by thinking strategies and domain knowledge.
PBP	**Positive Behavior Plan**
PE	**Physical Education**
PLA	**Professional Learning Activity**
PLAN	**Professional Learning Activities Network** is the online course catalog for all in-service and training.
PLEPS	
Progress Monitoring	**Progress Monitoring** is repeated measurement of academic and/or behavioral instruction used to inform instruction and measure student growth.
QFIC	**Quality, Fidelity, Intensity,** and **Consistency** used to measure the effectiveness of Best Practices and instructional programs.
RLA	**Reading Language Arts**
R/R	**Rigor and Relevance** is student-centered learning that provides challenging, complex, and thought provoking experiences that engage the student in real world tasks. Using a framework, rigor is increased through Bloom's Taxonomy, and Relevance is increased through the use of real-world situations with students' learning.
RTI[2]	**Response to Instruction and Intervention** is a tiered approach to academic and/or behavioral interventions where each tier offers more targeted, intensive intervention than the last.
SAEBERS	
SAMR	**Substitution Augmentation Modification Redefinition Model** is a framework for assessing and evaluating the use of technology.
SBCR	**Standards-Based Classroom Rubric** is a framework to help teachers create a student-centered learning environment focused on clearly stated, understood, high academic standards in each content area. The teacher is a facilitator whose roles involve assessing student learning, using assessments to guide instruction, using a variety of instructional strategies, and collaborating with colleagues to improve student achievement.
SBIS	**Site-Based Induction Specialist**
SCORE	**State Collaborative on Reforming Education**
SCM	**Safe Crisis Management** is training provided by the special education department that trains teachers how to defuse at-risk students' behavior and how to safely intervene if a crisis occurs requiring physical restraint.

Small Groups	**Small groups** provide a differentiated approach to instruction. Teachers routinely utilize small group instruction during reading and/or math. Small group instruction is an effective strategy for reteaching and interventions. Student groups are formed and differentiated based on student data and performance.
SRO	**School Resource Officer –** a sheriff's deputy, trained officer who is assigned to every middle and high school in CMCSS. Officers share responsibility for elementary schools in CMCSS.
SSO	**School Support Organization** – These organizations are outside groups that provide volunteers and fundraising for various sports and groups such as Parent-Teacher organizations /associations.
SSQI	**Size Scope and Quality Indicators** – A set of five expectations that CTE programs of study must adhere to in order to receive state and federal funding; evidence is collected and reviewed on an annual basis
S-TEAM	**Support Team** is a group of teachers with a specific goal of providing support (above and beyond what classroom teachers are already doing) for students struggling academically, behaviorally, socially, and/or emotionally. If students are suspected of having a disability, the S-team is the place to go to start interventions and progress monitoring before any formal evaluations can be done to determine if there is a disability.
STEM	**Science Technology Engineering and Math** integration in CMCSS is built on engaging problem-based units where students use understanding of math and science standards and engineering design process to solve a relevant challenge that may be a question to answer, product to develop or improve, or problem to solve.
SUB	**Substitute**
TAS	**Tennessee Academic Standards** are a set of clear standards for math and English language arts that were developed to ensure every student graduates high school prepared for college or the workforce.
TBR	**Tennessee Board of Regents**
TCA	**Tennessee Code Annotated** – state law
TCAP	**Tennessee Comprehensive Assessment Program** is the yearly state summative assessment of student growth based on TN content standards in grades 3-HS.
TCAP Achieve	**Tennessee Achieve** is the yearly state summative assessment of student growth based on TN content standards in grades 3-8 for science and social studies.
TEAM	**Tennessee Educator Acceleration Model** is the evaluation model authorized by the TN Department of Education. It includes rubrics in four domains (Instruction, Planning, Environment, Professionalism) with many specific indicators and descriptors to clearly communicate expectations for teaching. The TEAM rubric provides specific expectations for standards-based, explicit instruction and is the basis of the qualitative part of your annual evaluation. There is also a quantitative part that is based on student growth and achievement scores.
TIC	**Technology Integration Coach**
Tier I	**Tier I** is RTI terminology referring to core instruction; it is high- quality curriculum aligned to the Tennessee Academic Standards and taught on grade level.
Tier II/III	**Tier II / III** are RTI terminology referring to the increasingly intensive interventions matched to a student's area of skill deficit/strength (reading skills, reading fluency, reading comprehension, math calculation, math problem-solving, written expression) to meet the needs of struggling or advanced learners.
TILS	**Tennessee Instructional Leadership Standards**
TISA	**Tennessee Investment in Student Achievement –** the funding formula for public school systems in Tennessee. It is a student-based funding formula, which means that the amount of money districts receive to educate students is based on student characteristics and needs, rather than being solely based on Average Daily Membership.

TNCompass	Comprehensive Online Date Entry systems is a comprehensive web-application for managing teacher observations and level of effectiveness data.
TNCore	TN (pronounced ten as in Tennessee) Core is Tennessee Department of Education's website for the support and implementation of the Tennessee State Standards.
TN Pulse	
TNReady	Beginning in the 2015-16 school year, TN Ready will become the state's new TCAP test for English language arts and math in grades 3 – 11. It will provide us with more and better information about our students' progress. The new TNReady TCAP tests are designed to assess true student understanding and not just basic memorization and test-taking skills. (pronounced T N Ready not ten ready)
TNReady Part 1	State assessment administered halfway through the year in ELA and mathematics in grades 3 through high school.
TNReady Part 2	State assessment administered at the end of the year in ELA and mathematics in grades 3 through high school.
TSC	**Teacher Student Connection** is a process that teachers complete after the administration of state assessment connecting themselves with the students they taught for the development of teacher value added data.
TR	**Teacher Resident**
TRP	**Teacher Residency Pathways**
TVAAS	**Tennessee Value-Added Assessment System** is a state-provided data analysis of student academic growth over time.
UGG	**Uniform Grants Guidance** – Policies & Procedures aligned with the requirements of the administration of Federal Education Programs
ULN	**Unique Learning Needs**
Universal Screening	**Universal Screening** is the systematic assessment of all students on academic indicators to help determine if students have the necessary skills to achieve grade level standards. Data from the universal screening is used to determine if there are enhancements needed in the core instruction and to guide decisions about intensive intervention for those students who require support beyond what is provided in core programming. Currently CMCSS is utilizing EPS Path Driver for Math and Reading.
WIDA	**World-class Instruction Design and Assessment** provides the ACCESS for ELL assessment for the state of Tennessee.

School Acronyms

Elementary	
BMES	Barkers Mill Elementary
BES	Barksdale Elementary
BURT	Burt Elementary
BDES	Byrns Darden Elementary
CES	Carmel Elementary
CHES	Cumberland Heights Elementary

EMES	East Montgomery Elementary
GES	Glenellen Elementary
HES	Hazelwood Elementary
KES	Kenwood Elementary
LES	Liberty Elementary
MES	Minglewood Elementary
MCES	Montgomery Central Elementary
MMES	Moore Magnet Elementary
NSES	Norman Smith Elementary
NEES	Northeast Elementary
OES	Oakland Elementary
PES	Pisgah Elementary
RES	Ringgold Elementary
ROES	Rossview Elementary
SBES	St B Elementary
SES	Sango Elementary
SIES	Spanish Immersion Elementary
WCES	West Creek Elementary
WES	Woodlawn Elementary
Middle	
KMS	Kenwood Middle
KIMS	Kirkwood Middle
MCMS	Montgomery Central Middle
NPMS	New Providence Middle
NEMS	Northeast Middle
RIMS	Richview Middle
ROMS	Rossview Middle

WCMS	West Creek Middle
High	
CHS	Clarksville High
ETC	Early Technical College
KHS	Kenwood High
KIHS	Kirkwood High
MCAP	Middle College
MCHS	Montgomery Central High
NEHS	Northeast High
NWHS	Northwest High
RHS	Rossview High
WCHS	West Creek High
AHS	Adult High
K-12	
VS	K-12 Virtual
Other Programs	
AGE	Advanced
SYN	Synergy