



Safety and Health Department Drill and Inspection Guide

Each of the following drills should be submitted by the due date at safety.cmcss.net.

Fire Drills

Fire drills requiring full evacuation shall be held at least one (1) time every thirty (30) **SCHOOL DAYS**, with two (2) fire drills occurring during the first thirty (30) full days of the school year. Additionally, four (4) fire safety educational announcements will be conducted throughout the year. (*Tennessee Code Annotated (T.C.A. § 68-102)*). Be sure to take student rosters and "Go Kits" with you during drills.

Reminder: It is the school's responsibility to confirm with the monitoring company that the drill signal was received. Each drill and announcement must be submitted on the CMCSS Safety Portal by the due date. .

Safety Drills

T.C.A. § 49-5-201 (a)(6)

All schools are required to have six (6) **Safety Drills** during the year. PLEASE NOTE THE FOLLOWING REGARDING MANDATORY DRILLS:

- Four (4)) Intruder in School (Lockdown) drills must be performed each year. The first one **must** be performed during the first month of the school year (AUGUST).
- One (1) Tornado (Shelter-in-Place) drill **must** be performed each year.
- One other (1) other Safety drill **must** be performed prior to the end of the school year:
 - Bomb threat, Earthquake, Evacuation, Relocation, Lockout, or Reverse Evacuation

AED Drill / MERT (Medical Emergency Response Team) Drill

T. C. A. § 49-2-122(b), makes it mandatory that a public school having one (1) or more AEDs shall schedule annual AED training for all school personnel and shall also conduct an annual cardiopulmonary resuscitation (CPR) and AED drill for school personnel to practice the use of these life saving measures and to evaluate the school's preparedness in the event of a sudden cardiac arrest.

Ladder Inspection

All locations are required to have a Ladder Inspection conducted on each ladder **every semester (twice per year)**.

Playground Inspection

All schools that have a playground on their campus are required to conduct a **Monthly** Playground inspection.

Please contact the Safety and Health Department at 931-920-7806 with any questions regarding the above requirements.