



***Memorandum of Understanding
(Emergency Relocation Site)
Between***

(School Name)

And

(Primary, Secondary, Tertiary
Relocation Site Provider)

Terms & Conditions:

This agreement is between Clarksville-Montgomery County School System, **School Name** (school), and **Site Provider** (relocation site) to provide a location where school occupants can relocate in the event an emergency requires the school to be evacuated. Relocation site agrees to temporarily house school occupants. A representative from the school agrees to call the relocation site prior to relocating students to the site to confirm the site can be utilized.

Please briefly state what part of the facility the school can use and the capacity of the usable space: _____

Please list any restrictions for use: _____

Please list specific instructions for entry into the facility and parking, if any: _____

Termination:

This agreement may be terminated by either party after a 60 day written notice.

Implementation:

WHEREUNTO, the parties hereto have affixed their signatures on this ____ day of _____, 20__. This agreement is effective immediately.

Signature: _____ Date: _____
School Administrator

Signature: _____ Date: _____
Relocation Site Manager



***Memorandum of Understanding
(Emergency Relocation Site)
Between***

(School Name)

And

(Primary, Secondary, Tertiary
Reunification Site Provider)

Terms & Conditions:

This agreement is between Clarksville-Montgomery County School System, **School Name** (school), and **Site Provider** (reunification site) to provide a location where students can be reunified with their parent, guardian, or other emergency contact in the event an emergency requires the school to be evacuated. Reunification site agrees to temporarily house school occupants until all students are reunified with an authorized adult, or until alternate services can take over students who cannot be reunified. A representative from the school agrees to call the reunification site prior to bringing students to the site to confirm the site can be utilized.

Please briefly state what part of the facility the school can use and the capacity of the usable space: _____

Please list any restrictions for use: _____

Please list specific instructions for entry into the facility and parking, if any: _____

Termination:

This agreement may be terminated by either party after a 60 day written notice.

Implementation:

WHEREUNTO, the parties hereto have affixed their signatures on this ____ day of _____, 20___. This agreement is effective immediately.

Signature: _____ Date: _____
School Administrator

Signature: _____ Date: _____
Reunification Site Manager