

ADMINISTRATIVE POLICY

Department: HR/Safety Policy Number: SAF-A006 Effective Date: 8/18/14

The online version of this policy is official. Therefore, all printed versions of this document are unofficial copies.

SCHOOL LUNCHROOM VISITATION

It is the policy of Clarksville-Montgomery County School System that for any person to be allowed to visit with students during lunch, that the person be listed on the student's Emergency Card (INS-F004). An exception may be made if the listed parent/guardian requests in writing that someone be allowed to visit and this request is approved by the building Principal.

Implementing Procedures: None

Associated Documents: Emergency Card (INS-F004)

Revision History:

<u>Date:</u> <u>Rev.</u> <u>Description of Revision:</u>

8/18/14 IR Initial Release

4/2/15 Reviewed, no changes

End of Policy