



# FACILITY INSPECTION

SCHOOL NAME: \_\_\_\_\_ DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

LEAD CUSTODIAN: \_\_\_\_\_

\*NI = NEEDS IMPROVEMENT

SPECIFIC ISSUES	YES	NI*	COMMENTS
Employees are aware that SDS's are kept online.	<input type="checkbox"/>	<input type="checkbox"/>	
Employees are aware where the ladders are located.	<input type="checkbox"/>	<input type="checkbox"/>	
Flip Charts, Fire, and Tornado Maps are posted at exit.	<input type="checkbox"/>	<input type="checkbox"/>	
OJI, OSHA, Safety Meeting Minutes and Employment Law posters are posted.	<input type="checkbox"/>	<input type="checkbox"/>	
Fire extinguishers are checked monthly.	<input type="checkbox"/>	<input type="checkbox"/>	
Cafeteria-Fire extinguishers and Class K extinguishers are checked monthly.	<input type="checkbox"/>	<input type="checkbox"/>	
Staff has been trained on the location and how to use the pull station.	<input type="checkbox"/>	<input type="checkbox"/>	
Heavy items are stored at shoulder and knee height. Lighter items stored at top and bottom	<input type="checkbox"/>	<input type="checkbox"/>	
Closets/ Rooms- Chemicals are clearly labeled.	<input type="checkbox"/>	<input type="checkbox"/>	
Chemicals are stored below paper products.	<input type="checkbox"/>	<input type="checkbox"/>	
Heavy items are stored at shoulder and knee height. Lighter items stored at top and bottom	<input type="checkbox"/>	<input type="checkbox"/>	
Trip and fall hazards controlled.	<input type="checkbox"/>	<input type="checkbox"/>	
Machinery- Electrical cords free from damage.	<input type="checkbox"/>	<input type="checkbox"/>	
Boiler and Maintenance Rooms are not used for storage.	<input type="checkbox"/>	<input type="checkbox"/>	

VOCATIONAL CLASS (HIGH SCHOOL ONLY)	CHEMISTRY LAB (HIGH SCHOOL ONLY)

ADDITIONAL COMMENTS:

ISSUES LISTED ON LAST YEAR'S ASSESSMENT	POCA FOLLOW UP

INSPECTOR'S SIGNATURE: \_\_\_\_\_

LEAD CUSTODIAN'S SIGNATURE: \_\_\_\_\_