



Conflict of Interest Declaration

Regarding informal or formal bid (circle one)

Purchase Order # (Individual School Accounts only) _____

Requisition # (School Board accounts) _____

Vendor Name _____

I declare in accordance with the CMCSS Conflict of Interest policy (HUM-A069), that I do not have a conflict of interest, nor are there any relationships that would give the appearance of a conflict of interest.

Also, in accordance with Purchasing policy (PUR-A001), I declare that I have no financial interest, or have any direct personal beneficial interest in any contract or purchase order for any supplies, materials, equipment or contractual services used by or furnished to the school system.

CMCSS Employee's Signature (Person Initiating Purchase Request)

Date

CMCSS Bookkeeper's Signature

Date

Immediate Supervisor (Non-school site)

Principal/ Dept. Chief Signature

Date

CMCSS Purchasing Director Signature (formal bids only)

Date