



## **EQUIPMENT WASHING PROCEDURE (OPS-P020)**

Clarksville-Montgomery County School System

The online version of this procedure is official. Therefore, all printed versions of this document are unofficial copies.

### **1.0 SCOPE**

1.1 This procedure is intended to minimize wash water contamination from vehicle and equipment during cleaning activities performed outdoors. The good housekeeping practices outlined in this procedure will prevent or reduce the discharge of pollutants to stormwater during vehicle and equipment cleaning.

### **2.0 RESPONSIBILITY:**

2.1 Vehicle Maintenance Manager

### **3.0 APPROVAL AUTHORITY:**

3.1. Chief Operations Officer

### **4.0 DEFINITIONS:**

4.1 Designated Washing Area: Designated washing areas are located at the Operations Complex (inside the shop and at the bus wash), and at the West Creek Complex (inside the shop and at the fuel island). Each area is graded, paved and covered and drains to sanitary sewer systems. They are specifically designed and operated to prevent spilled and leaked fluids from coming into contact with rain water.

4.2 Hazardous materials: Hazardous materials are pollutants that can negatively impact waterways. This includes chemicals from paints and solvents; petroleum products; herbicides and pesticides; acids for cleaning; curing compounds and any other controlled material.

### **5.0 PROCEDURE:**

5.1 All vehicles and equipment shall be taken to designated washing areas or off-site facilities equipped to handle and properly dispose of the wash water.

5.2 Cleaning dirty or greasy field equipment and vehicles.

5.2.1 Use designated paved wash areas only.

5.2.2 Use biodegradable detergents.

5.2.3 Use hoses with nozzles that automatically turn off when unattended.

5.2.4 Properly dispose of trash in the containers provided in wash areas.

5.2.5 Discharge wash water only to the sanitary sewer system inlets, oil/water separators, or on-site pre-treatment devices provided.



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5.2.6 Washing areas should be swept to remove solid debris.

5.3 Take immediate action when spills of hazardous materials are detected using spill kits, personal protective equipment, and properly report larger spills.

5.3.1 Refer to OPS-P022 for spill prevention, control, and cleanup procedure.

**6.0 ASSOCIATED DOCUMENTS:**

6.1 Stormwater Management Policy (OPS-A017)

6.2 Spill Prevention, Control and Cleanup Procedure (OPS-P022)

**7.0 RECORD RETENTION TABLE: None**

**8.0 REVISION HISTORY:**

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
2/7/18		Initial Release

**\*\*\* End of Procedure \*\*\***