



## **Teacher Effect Data/Value Added Procedure (INS-P011)**

Clarksville-Montgomery County School System

### **1.0 SCOPE:**

- 1.1 This procedure outlines and process of the distribution of Teacher Effect Data/TVAAS Scores to ensure proper distribution, review and maintain confidentiality of the information.

### **2.0 RESPONSIBILITY:**

- 2.1 Chief Academic Officer

The online version of this policy is official.  
Therefore, all printed versions of this  
document are unofficial copies.

### **3.0 APPROVAL AUTHORITY:**

- 3.1 Director of Schools

### **4.0 DEFINITIONS:**

- 4.1 TVAAS: Tennessee Value Added Assessment System
- 4.2 Teacher Effect Data: Data showing estimates of specific teacher impact on the educational progress of the students.

### **5.0 PROCEDURE:**

- 5.1 Estimates of specific teacher effects on the progress of students are made available to the specific teacher, the teacher's appropriate administrators as designated by the local board of education and school board members (ref. [INS-A008](#)).
- 5.2 Data may be used as follows:
  - 5.2.1 As one of multiple data sources used in the initial stage of the evaluation (Review of Previous Evaluations) as diagnostic information in identifying areas of strength and areas to strengthen for the purpose of focusing professional development plans; and
  - 5.2.2 As one of multiple data sources used by the educator in structuring responses to questions contained in the Teacher Conference Guide, particularly in the area of planning.
  - 5.2.3 As set forth under state guidelines for teacher evaluation.
- 5.3 Teachers receive an email from the state department delineating how to access their teacher effect data through the state TVAAS website (<https://evaas.sas.com>). The email contains username and password. Teachers also need their current TN teacher license number to access the site.
- 5.4 The Director of Schools, Building Administrators, and Director of Accountability receive an email from the state department delineating how to access their teacher effect data through the state TVAAS website (<https://evaas.sas.com>). The email contains username and password. Administrators will also need their current TN teacher license number to access the site.
- 5.5 Teachers' will receive an email from TNCompass acknowledging the finalization of their Level of Effectiveness score (LOE) with observation data, achievement data, and growth data.
- 5.6 If an employee feels the data report is inaccurate, incomplete, has been impacted by environmental variables, or has been impacted by certain specific problems and/or extenuating circumstance, he/she may put objections and descriptions of variables, special



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problems and/or extenuating circumstances in writing and attach them to all copies of the data report.

5.7 The Director of Accountability serves as the point of contact for resolving local issues related to the Teacher Effect Data online process.

### 6.0 ASSOCIATED DOCUMENTS:

6.1 Teacher Effect Data

6.2 TCA 49-1-606(a)

6.3 TCA 49-1-606(b)

6.4 TVAAS data

6.5 TEAM: Teacher Educator Acceleration Model <http://team-tn.org/>

### 7.0 RECORD RETENTION TABLE:

<u>Identification</u>	<u>Storage</u>	<u>Retention</u>	<u>Disposition</u>	<u>Protection</u>
TVAAS	Electronically housed by the state	N/A	N/A	Secure Server

### 8.0 REVISION HISTORY:

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
12/09/04		Initial Release
4/21/05	A	Change 5.3, revise flowchart
12/20/06	B	Change Responsibility
8/08/08	C	Change reviewed with to provided to in 5.3, update flowchart
7/11/11	D	Under the new process, the state sends teachers' and administrators emails on how to access the data from the secured state website. The data is then downloaded as a pdf.
3/12/12	E	Corrected title to say Data, not Date; corrected formatting. Updated Logo.
12/4/15		Updated logo
8/9/18	F	5.4 replaced SIT with DOA. Added 5.5 and renumbered the subsequent. 5.6 replced accountability coordinator with DOA. 6.5 changed to TEAM. 6.6 – 6.9 deleted. Updated retention table, records are stored electronically by state.

\*\*\* End of Procedure \*\*\*