



Department: Instruction
Policy Number: INS-A091
Effective Date: 8/8/22

ADMINISTRATIVE POLICY

The online version of this policy is official.
Therefore, all printed versions of this
document are unofficial copies.

LIBRARY SERVICES AND COLLECTION POLICY

Library services are provided for all CMCSS schools. Each CMCSS school will have a library which meets the requirements of the State of Tennessee and the standards of the American Library Association.

The maintenance of a school's library collection is the responsibility of the school's library media specialist, in cooperation with school administrators and other staff.

Each CMCSS school will maintain a current list of the materials made available to students in the school's library collection. This list will be posted on the school's website.

CMCSS has a procedure to ensure that each school's library collection is developed and periodically reviewed in accordance with state law and has a procedure to receive and evaluate feedback from students, parents/guardians and employees of each school.

Associated documents: ([INS-P048](#)) – Library Services and Collection Procedure
([INS-F164](#)) – Request for Reconsideration of Resource
T.C.A. §§ 49-6-3802, 3803
TRR/MS 0520-01-02-07

Revision History:

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
8/8/22		Initial Release

*** * * End of Policy * * ***