

ADMINISTRATIVE POLICY

The online version of this policy is official.
Therefore, all printed versions of this
document are unofficial copies.

PLANNING TIME AND DUTY FREE LUNCH

Planning time for teachers should be a minimum of 180 minutes per week, with 150 of these minutes available for individual duty-free planning. In schools providing a lunch period for students, all teachers shall be provided each day with a lunch period during which they shall not have assigned duties. The lunch period for each teacher shall be at least the same amount of time as allowed for students. Refer to T.C.A. §49-1-302 (e)(2); TNSBOE 0520-01-03-.04(4)(5).

Implementing Procedure: None

Associated Policies: [HUM-A038](#) Supervision of Students

Revision History:

Note: Policy is part of the Memorandum of Understanding and may not be revised without collaborative conferencing pursuant to T.C.A. §49-5-608.

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
7/1/18		Initial Release
2/4/19		Reviewed for grammar, punctuation, and clarity.

***** End of Policy *****