



Department: Instruction  
Policy Number: INS-A063  
Effective Date: 6/25/12

## ADMINISTRATIVE POLICY

The online version of this policy is official.  
Therefore, all printed versions of this  
document are unofficial copies.

### Release of Students to Persons Exhibiting Risky Behavior

It is the policy of the Clarksville-Montgomery County School System that staff take specific precautions when a parent(s)/legal guardian(s) or other responsible person as designated on the Emergency Information Form (INS-F004) requests release of a student(s) while exhibiting behavior that school staff deems may place the child(ren) at risk.

#### Release to Parent or Legal Guardian

School personnel may not withhold access of a child to a parent or legal guardian unless presented with a current court order or court approved parenting plan removing the rights of a parent or legal guardian from the child(ren) or a current court order restraining a parent(s) or legal guardian from the child(ren).

If the person requesting release of the child(ren) is a parent or legal guardian and is deemed by school staff as demonstrating behavior which may place the child(ren) in imminent risk, school staff will immediately call 911, local law enforcement or other emergency services prior to release of the child(ren). Staff members will base determination of imminent risk on the observation of behaviors that in their view may result in the child being placed in harm's way. School staff may request the parent or legal guardian not to take the child(ren) and may call another parent or legal guardian or other approved responsible person (as indicated on INS-F004) but cannot refuse to release the child or physically detain the individual prior to the arrival of law enforcement.

#### Release to Other Authorized Individual(s)

If the person requesting release of the child(ren) is not a parent or legal guardian (including, but not limited to, stepparent(s)) but is authorized to pick up the child(ren) pursuant to INS-F004, Emergency Information Form, yet is deemed by school staff as demonstrating behavior which may place the child(ren) in imminent risk, school staff will not release the child(ren) to such individual. Staff members will base determination of imminent risk on the observation of behaviors that in their view may result in the child being placed in harm's way. School staff will immediately contact a parent or legal guardian. Under no circumstances will school personnel release the child(ren) to the individual demonstrating such behavior even if the parent or legal guardian verbally authorizes such release. Staff members will call 911, local law enforcement or other emergency services if deemed necessary based on the behavior of person requesting release of the child(ren).

Implementing Procedures: None

Associated Documents: Emergency Information Form (ref. INS-F004)

#### Revision History:

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
6/25/12		Initial Release
2/1/16	A	Added refusal to last sentence of para 3. Added stepparent clause to last paragraph. Updated logo.

\*\*\* End of Policy \*\*\*