



Department: Instruction  
 Policy Number: INS-A024  
 Effective Date: 6/25/07

ADMINISTRATIVE POLICY

The online version of this policy is official. Therefore, all printed versions of this document are unofficial copies.

**PROMOTION AND RETENTION**

Students will progress annually from grade to grade. Retentions may be made when, in the judgment of the teacher, principal, and/or committee such retentions are in the best educational interest of the student as follows:

**Grades K-5**

Students may be retained if the academic progress does not warrant promotion to the next grade.

Grade 3 only: Retentions will be determined by Section 1 of TCA 49-6-3115 which prohibits the promotion of any third grade student to the next grade level unless the student shows a basic understanding of the subject of reading as demonstrated by the student's grades or standardized test scores. Permits promotion if the student receives a research-based intervention prior to the start of the next school year.

**Grades 6-8**

Students may be promoted to the next grade level upon successful completion of three of the four subjects listed below:

- Language Arts
- Math
- Science
- Social Studies

Any student failing the same subject(s) for a consecutive year will be required to successfully complete summer school before being promoted.

**Grades 9-12 (entering high school in the 2009/2010 school year and thereafter)**

In order for a student to be classified as a sophomore, the student must have earned 5 credits.  
 In order for a student to be classified as a junior, the student must have earned 10 credits.  
 In order for a student to be classified as a senior, the student must have earned 15 credits.

**Associated Documents:** [INS-A023](#) Grading System  
[INS-P022](#) Elementary Level Promotion and Retention

**Revision History:**

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
6/25/07		Initial Release
4/14/08	A	Remove reference to subjects needing to be completed for promotion, Stress completion of summer school.



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7/01/11	B	Added Grade 3 Only section. Added Associated Documents reference to TCA 49-6-3115 and INS-P022.
8/01/11	C	Added section "Grades 9-12 (entering high school in 2009/2010 school year and thereafter".
9/14/11	D	For Grades 9-12, changed credits earned from 16 to 15. Updated logo.
3/24/14	E	Grades 6-8: Delete Reading and Related Arts, change completion to 3 of 4; update logo and format
1/23/15	N/A	Reviewed, no changes
3/18/16		Reviewed, no changes
8/19/19	F	Removed information pertaining to entering high school prior to the 2009/2010 school year.

**\*\*\* End of Policy \*\*\***