



Extra-curricular Activities Recommendation for Internal & New Volunteer Candidates
(Supplemental Positions)

School: _____ Date: _____

Please Mark One:

_____ Current Employee Inside Building
(Job posting not required – can be Certified, Classified, or Current Coach)

_____ Current Employee Outside Building
(Job posting required for minimum 3 days – can be Certified, Classified, Substitute, or Coach at another school)

_____ New Volunteer Only (Recommending for Unpaid Position)

*If replacement, please indicate the name of person being replaced: _____

Name of Coach or Sponsor Being Recommended

Effective Date of Hire (Start Date)

Sport/Position or Sponsorship Being Recommended For

Percentage of Supplement Recommended

Munis (if applicable): _____

Email Address/Phone Number (Volunteer Only) _____

Does this candidate have previous CMCSS experience in this supplement? Yes ____ No ____

Dates of previous experience* _____

**Experience must be directly related to supplement and must be based on supplemental pay received from CMCSS. Volunteer work will not count for experience credit. If you have experience for this supplemental position outside of CMCSS, you may request form HUM F088 (Extracurricular Activities Out of County Experience Verification) form.*

Approved Experience _____

Principal/A.D. Signature/Date	Human Resources Coordinator (HR) Signature/Date
District Program & Activities Coordinator Signature/Date	**FOR PAID COACHING POSITIONS** Please forward to John Miller when complete.

**PLEASE SUBMIT APPROPRIATE RESIGNATION FORM FOR COACH BEING REPLACED IF
RESIGNATION FORM HAS NOT ALREADY BEEN SUBMITTED.**