



EXTRA-CURRICULAR ACTIVITIES OUT-OF-COUNTY EXPERIENCE VERIFICATION

(FORM MUST BE RECEIVED WITHIN 30 DAYS FROM DATE OF HIRE)

The information below is to be completed by the former Principal, Assistant Principal, Athletic Director, or Designated Personnel Officer. This information will assist determining the supplemental salary for individuals serving in extra-curricular activities within the Clarksville-Montgomery County School System (CMCSS).

NAME OF COACH / SPONSOR _____

Last 4 digits of SOCIAL SECURITY NUMBER XXX-XX - _____

EXPERIENCE RECORD for PAID EXPERIENCE ONLY (Volunteer work is not eligible)

Please list different positions on a separate line. The position held should be specific. Ex: Head Football Coach, Assistant Basketball Coach, High School Band Director, Class Sponsor, etc. If you wish to receive credit for Assistant Football you will need to be specific on if the Assistant Football coaching position was for an Offensive/Defensive Coordinator position or regular Assistant Football position. If Offensive/Defensive Coordinator position is not specified, you will only receive credit for regular Assistant Football.

Name of School	School System	PAID Position Held	Beginning Date	Ending Date	Time Employed Years / Months

I HEREBY CERTIFY THAT THE ABOVE LISTED EXPERIENCE IS TRUE AND CORRECT. I UNDERSTAND THAT I MAY BE CONTACTED BY CMCSS TO CONFIRM THE INFORMATION.

Printed Name of Authorized Official _____ Title _____

Signature _____ Date _____

Telephone Number _____ Email Address _____

PLEASE RETURN THE COMPLETED FORM TO:
Clarksville-Montgomery County School System
Attn: John Miller

1312 TN-48 Clarksville, TN 37040 / FAX: 931-553-1172 / Email: john.miller@cmcoss.net

*****CMCSS Internal Use ONLY*****

Experience Approved _____ Years

Signature CHRO or Human Resources Coordinator _____ Date _____