



## AUTHORIZATION FOR RELEASE OF EMPLOYMENT RECORDS

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RE:

Address:

I, \_\_\_\_\_, authorize the Clarksville-Montgomery County School System to disclose my employee performance evaluations to the designated representative of \_\_\_\_\_ for use in their personnel records. This authorization includes: any and all personnel evaluations from the school years that are within my own personnel file in the Human Resources department as designated by the requesting entity.

Employee Signature

\_\_\_\_\_

Date

\_\_\_\_\_