

Fingerprint Form

Appointments will be made at:

CMCSS-Central Services

621 Gracey Ave.

Clarksville, TN 37040

Please circle 2 options you are available for printing:

Monday 8:00am-12:00pm 12:00pm-4:00pm

Tuesday 8:00am-12:00pm 12:00pm-4:00pm

Wednesday 8:00am-12:00pm 12:00pm-4:00pm

Thursday 8:00am-12:00pm 12:00pm-4:00pm

Friday 8:00am-12:00pm 12:00pm-4:00pm

***Bring picture ID to your appointment.**

****You will receive an email notification of your appointment. You are expected to report as scheduled.**

Agency (CMCSS)

Type of Position/Transaction you are applying for: (select from list)

☐ Student Teacher/Observations ☐ Volunteer Coach ☐ Bus Driver ☐ Bus Aide

☐ OSP: _____ ☐ Other: _____

Please complete the following:			
First Name:		Middle:	Last Name:
Address:			
City:	State:		Zip:
Phone:	Date of Birth (mm/dd/yy):		
Sex: <input type="checkbox"/> M or <input type="checkbox"/> F	Height: _____ ft. _____ in.		Weight:
Race:	Hair Color:	Eye Color:	
Place of birth (State or Country):			Social Security #:
Driver's License #:		State of Driver's License:	
Email:			

Fingerprints are transmitted to Tennessee Bureau of Investigation "TAPS" for results.

Contact at CMCSS: Human Resources Department Representative, 931-920-7914

NOTE: If an indication appears on your background check, you will have 30 days after the date notified by a HR employee to have all legal documents submitted to the HR Department. The 30 days includes weekend days but not holidays. If the last day falls on a day the HR Department is closed, you have until the next business day to submit all legal documents.

If documentation is not submitted within 30 days, applicant must be re-printed at their expense prior to re-printing.