



Department: Facilities
Policy Number: FAC-A004
Effective Date: 9/19/07

ADMINISTRATIVE POLICY

The online version of this policy is official.
Therefore, all printed versions of this
document are unofficial copies.

FACILITIES PLANNING POLICY

On or before the first day of April of each year the Chief Financial Officer will submit a program of proposed capital outlay expenditures for the ensuing fiscal year and next five fiscal years to the Regional Planning Commission.

Implementing Procedures: [FAC-P001](#) Capital Projects Budget

Revision History:

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
9/19/07		Initial Release
4/13/15	A	Changed "Facilities Manager" to "Chief Financial Officer" in first paragraph in accordance with FAC-P001

***** End of Policy *****