

ADMINISTRATIVE POLICY

The online version of this policy is official. Therefore, all printed versions of this document are unofficial copies.

QUALITY/CONTINUOUS IMPROVEMENT

The quality policy for the Central Office of the Clarksville-Montgomery Country School System is to provide Business Affairs, Communications, Human Resources, Instruction, Operations and Technology support for our schools in achieving the district's mission which is:

"To Educate and Empower Our Students to Reach Their Potential."

The district strives to improve its effectiveness and efficiency through its ongoing Continuous Improvement System which includes this quality policy related to improvement procedures, the strategic work plan, stakeholder input, data analysis, audits and audit findings, corrective and preventive actions, and management review. Where appropriate, the district seeks stakeholder input regarding the development of its strategic and operational initiatives. The district's commitment to continuous improvement is evidenced by involving both internal and external stakeholders in an ongoing, two-way communications process regarding requirements, expectations, and satisfaction, with the intention of creating confidence in the district and providing the basis for improvement.

- Implementing Procedures:
- [CIS-P001](#) Internal Quality Audits Procedure for Assurance Engagements
 - [CIS-P002](#) Quality Records Procedure
 - [CIS-P004](#) Control of Non-Conforming Processes, Services or Product Procedure
 - [CIS-P006](#) Management Review Procedure
 - [CIS-P008](#) Document Control Procedure
 - [CIS-P009](#) Stakeholder Feedback
 - [CIS-P010](#) Internal Audit Corrective Action/Correction Procedure
 - [CIS-P011](#) Internal Quality Audits Procedure for Consultation Engagements
 - [CIS-P012](#) Continuous Improvement Action Procedure
- Associated Documents:
- [CIS-QM01](#) Continuous Improvement Quality Manual

Revision History:

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
4/09/12	IR	Initial Revision
2/10/14		Reviewed , no changes to policy; updated logo
4/13/15	A	Add procedures CIS-P009-CIS-P011
3/21/16	B	Updated implementing procedures.

**** End of Policy ****