

Paying Child Nutrition “Weekly” Invoices Work Instructions (CHN-W001)

- 1. Deliveries:** Produce, Bread, Food and Non-Food items are delivered weekly to the school cafeterias with an invoice. The invoice is signed and a “Delivery Receipt” is generated in V-Boss and attached to the invoice and sent to the Child Nutrition Accounting Department.

ACTUAL WORK INSTRUCTIONS ARE PASSWORD PROTECTED.