



Salary Advancement Request

Clarksville-Montgomery County School System affords all new hired certified/administrative staff the opportunity to receive an advance in pay of up to \$1,000.00. The advancement is repaid through payroll deduction in equal payments of \$200.00 per month until it is repaid.

Date_____ **Employee ID**_____

Name_____

Phone Number_____

Address_____
Street City, State Zip Code

Amount Requested_____

School/Department Assigned_____

For Office Use Only

Approved By_____ **Date**_____

Account Code_____