

**Minutes  
Clarksville-Montgomery County  
Board of Education**

**June 9, 2009**

The Clarksville-Montgomery County Board of Education met Tuesday, June 9, 2009, in the Board Room. The meeting was called to order at 7:00 p.m. Members present were: Ernest Brockman, Eula Gardner Dowdy, Jimmie Garland, Horace Murphy, Jr., James Mann, Vice-Chair acting as Chair in the absence of Mr. Giles, and Carol Smithson. Also present were: Michael Harris, Director of Schools; Suzanne Pearson in place of Jill Nolan, Board Attorney; B. J. Worthington, Chief Academic Officer; Elise Shelton, Chief Communications Officer; Bruce Jobe, Chief Human Resources Officer; David Holman, Chief Technology Officer; and Teresa Rawls, Secretary, who kept the minutes of the meeting. The following members of the County Commission School Liaison Committee were present: Jerry Allbert, Dwain Etterling, John Genis, Dalton Harrison, and Keith Politi.

**Point of Pride**

Dr. Rosalyn Evans, High School Director, presented Point of Pride Awards to Kenwood High School students Sheila Vaughn and Eunji Park. Both musicians were members of this year's All-State activities. Miss Vaughn is the first vocal student to achieve this honor. She was also a member of the Mid-State Chorus and a two-time participant in Quad-State Honor Choir. Eunji Park has been a member of Mid-State Orchestra for the past five years and a member of All-State Orchestra for three years. In addition, she was also first chair violin in the past summer's Governor's School Orchestra.

**Public Conversation**

There were no requests to address the Board at this session.

**Approval of Consent Agenda**

Mr. Murphy made a motion to approve the consent agenda, seconded by Mr. Garland. The motion carried 6-0. Items on the Consent Agenda were:

- May 12, 2009 regular session minutes
- Extended Use of Vehicles, first reading June 2, 2009

**Policy Monitoring**

Mr. Harris commented on policy monitoring report for EL-8 Commitment to Accomplishment, Accountability, Accreditation, and Reporting to the Public. He noted that the District has a strong accountability system based on using level 1 and 2 data, performance-based budgeting, and looking to key performance indicators. The district maintains district-wide accreditation through Southern Association of Colleges and Schools. The ISO9001-2008 recertification was recently completed with no non-compliances noted. The expanding use of visual media is another means being used to provide accountability to the public. Mr. Harris noted that work on a new strategic calendar is in progress and will be presented to the Board when completed.

Mrs. Dowdy made a motion declaring full compliance for this executive limitation for this reporting period. The motion, seconded by Mr. Murphy, carried 6-0.

### **Reports**

The report on Strategic Goal #11 – Improve facilities planning, maintenance, construction and energy strategies was presented by Mr. Norm Brumblay, Facilities Engineering Manager, and Mr. Glen Britt, Building Maintenance Manager. The report was presented in four parts – (1) facilities planning, (2) maintenance, (3) construction, and (4) energy management. Mr. Brumblay explained that due to growth in the County it became necessary to find a method for long-range forecasting of facility needs for the district. The Planning Commission uses information based on the 21 civil districts in the County for planning purposes. Additionally, the school district is committed to the seven middle and high school feeder schools system. These two pieces of information were combined to create zoning “corridors” throughout the County for the purpose of long-range planning of facility needs. CMCSS student data was tied to the County growth data which assists both entities with planning. Enrollment projections can be compared with building capacity within the corridors, resulting in the prediction of future facilities needs. Based on this information, a twenty-year facilities plan for construction has been developed.

Mr. Britt reported on the building maintenance department work. This year, 20,033 work orders were received by the Maintenance Department. 70% of work orders are submitted by schools and approximately 20% are submitted by maintenance workers as the needs arise. 10% are preventive maintenance work orders. The average completion time for work orders this year was six days which shows an improvement in efficiency.

Mr. Brumblay reported on construction scheduling strategies. Once the 20-year plan has identified our facility needs, a construction timeline can be developed. Construction takes approximately 18 months for elementary schools, 24 months for a middle school, and 30 months for a high school. With a school opening date set, a detailed construction schedule is designed. The construction schedule is monitored closely. Individual capital projects are monitored as well, and on-time performance is tracked.

An Energy Management Project Team has been established to help review current energy usage and develop policies and procedures that will reduce utility usage. CMCSS Energy Management Policy SLT-A003 and Temperature Set Points Policy OPS-A003 have been developed. In addition, Custodial Responsibilities for Startup, Operation, and Shut down of CMCSS Facilities (Procedure OPS-W001) and Kitchen Startup, Operation, and Shutdown (Procedure CHN-W006) will be implemented this school year.

### **Comments**

Ft. Campbell School Liaison Officer Willa Garrett introduced Pauline Hutchinson who will serve as an additional School Liaison Officer for Ft. Campbell. Ms. Garrett thanked the school system and Board for the support provided to Ft. Campbell families.

**Board Member Comments**

Mrs. Dowdy thanked Mr. Brumblay and Mr. Britt for their informative reports.

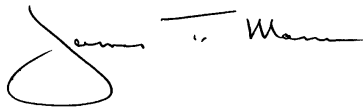
Mr. Garland commented on a recent trip he had made and how pleased he is to tell others about the progress we are making in our school system in supporting the success of our students.

Mr. Murphy stated he enjoyed the excellent report tonight. Mr. Mann added his compliments to Mr. Britt and Mr. Brumblay concerning our maintenance and construction programs. He thanked staff for all they do on a day-to-day basis even with multiple projects being done simultaneously. Mr. Mann also announced upcoming events including the community budget meetings Mr. Harris will be conducting during the week.

**Director of Schools Report**

Mr. Harris gave Board members copies of the Board Calendar for 2009-2010. He encouraged Board members to suggest topics for study sessions.

There being no further items on the agenda to complete, the meeting adjourned at 7:48 p.m.



James T. Mann  
Vice Chair

Michael T. Harris  
Director of Schools

Teresa A. Rawls  
Board Secretary