



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY CADET COMMAND AND FORT KNOX
1ST CAVALRY REGIMENT ROAD
FORT KNOX, KENTUCKY 40121-5123

REPLY TO
ATTENTION OF

ATCC-IT

22 January 2019

MEMORANDUM FOR RECORD

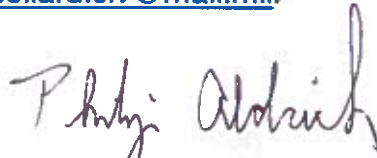
SUBJECT: Government Furnished Information Technology Equipment Support

1. The purpose of this agreement is to define responsibilities for support and sustainment of government furnished information technology (IT) equipment used by Senior and Junior Reserve Officer Training Corps (ROTC) programs.
2. The U.S. Army Cadet Command (USACC) Chief Information Officer (CIO)/G-6 will be responsible for purchases, delivery, and life cycle of government provided IT equipment where required by signed agreement between the School and the Government. All government computers by default will be provided with an Army approved image configured for automatic operating system and software security updates.
3. The Government permits school IT staff to provide support for government furnished computers, software, and peripheral equipment. This includes troubleshooting hardware and software, system configuration, and repair of systems. Additionally, school IT staff may install any software or hardware components essential for interfacing with systems required by the School (to include re-imaging the government furnished PC with a school operating system and software).
4. The Government will not be responsible for the cost associated with a school providing IT equipment, software, or support. Warranty support (i.e. defective hardware) on Government owned IT equipment must be obtained via the source contracted by the Government. The JROTC/SROTC department staff may obtain this information from the Government IT representative at the Brigade their program falls under.
5. The Government will not maintain, upgrade, or replace school provided IT equipment or software. This includes providing operating system and software licensing.
6. The Government will ensure timely reporting of cyber security incidents that may adversely impact the School. The Government requests the School's support in providing notification of any cyber security incidents that may adversely impact the Government to the senior government representative onsite or directly to the USACC G-6 via e-mail at usarmy.knox.usacc.mbx.hq-g6-operations@mail.

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7. The point of contact for this memorandum is Angela M. Collard, CIO/G-6, Chief of Operations, 502-624-5897, angela.m.collard.civ@mail.mil.



PHILIP D. ALDRICH
Director, U.S. Army Cadet Command
Chief Information Officer/G-6