

CLARKSVILLE-MONTGOMERY COUNTY SCHOOL SYSTEM
CLARKSVILLE, TENNESSEE
JOB DESCRIPTION

Job Title: Painter**Department:** Maintenance

Grade H
H.P.D. 8
D.P.Y. 260

Job Description**Date Reviewed:** October 2022**Reports To:** Team Leader**Purpose of Job**

The purpose of this job is to provide comprehensive and skilled applications of paint, varnish, stain, enamel, or lacquer to decorate and protect interior and exterior surfaces, trimmings, fixtures, and outside areas for the school system. Responsible for upkeep, care, and maintenance of assigned equipment. Assists third party manager in coordinating and proper execution of painting projects. Performs any additional task as assigned.

Essential Duties and Responsibilities

The following duties are normal for this job. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

Responds to work requests from Building Maintenance Dispatcher.

Smooth and prepare surfaces for painting, including sanding and removing old paint. Fill nail holes, cracks, and joints with putty, plaster or other filler.

Tape, float, prime, paint and texture walls and ceilings.

Select premixed paints or mix required portions of pigment, oil and thinning and drying substances to prepare paint to match specified colors.

Paint surfaces, using brushes, spray gun, striping machine, or paint rollers. Apply paint with cloth, brush, or sponge to create special effects if needed.

Stain, seal, and varnish wood surfaces.

Erect scaffolding or set up ladder to perform tasks above ground level. Graffiti removal from the interior and exterior of buildings.

Estimate materials and pick up necessary painting supplies.

Uses a diagram to map out the correct placement of crosswalks, handicap parking spots and no parking areas outside of the school buildings. Ensures parking spots have correct dimensions.

Use drop cloths properly to protect surfaces.

Responsible to operate and clean paint equipment, including scaffoldings, sanders, sprayers, compressors, brushes, rollers, etc.

Provides preventive maintenance on tools, equipment, and machinery ensuring readiness. Trains and assists custodians on building painting projects.

Recognizes occupational hazards and takes appropriate safety precautions.

Maintains assigned vehicle, equipment and tools for the purpose of ensuring availability in a safe operating condition.

Works with School Administrators on assessing and executing building painting projects. Works with Facilities Department on coordinating of third party painting projects.

Supervises, trains, and mentors CMCSS SPED Interns and TCAT Apprentices.

Establishes and maintains an effective liaison with school employees (e.g. custodians, school administrators and cafeteria managers).

Must have working knowledge to operate scissor lift and vertical lifts.

Prepares and processes documentation including invoices and work orders, capable of calculating necessary materials for a given job.

Additional Job Functions

Effectively and professionally communicates with school staff. Performs other duties as required.

Minimum Training and Experience Required to Perform Essential Job Functions

High School Diploma (or equivalent) and 2 years' experience as a painter or painters apprentice, or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job. Valid Tennessee drivers license required.

KNOWLEDGE OF JOB

Has thorough knowledge of the policies, procedures, and activities of the School System and building painting practices as they pertain to the performance of duties relating to the job of Painter. Has thorough knowledge of painting practices as necessary in the completion of daily responsibilities. Knows how to develop and administer operations and staff plans and objectives for the expedience and effectiveness of specific duties of the department. Knows how to keep abreast of any changes in policy, methods, computer operations, equipment needs, etc. as they pertain to departmental operations and general public and all other groups involved in the activities of the department, is able to assemble information and make written reports and documents in a concise, clear and effective manner. Has good organizational, human relations, and technical skills. Is able to use independent judgement and work with little direct supervision when necessary. Has the ability to comprehend, interpret and apply regulations, procedures and related information. Has comprehensive knowledge of the terminology, principles, and methods utilized within the department. Has the mathematical ability to handle required calculations.

MINIMUM QUALIFICATIONS OR STANDARDS REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS**REQUIRED SKILLS, ABILITIES AND PHYSICAL REQUIREMENTS:**

- Must be able to do occasional lifting, carrying, pushing and/or pulling of up to 50 pounds, standing, sitting, walking, bending, stooping or kneeling;
- Must be able to traverse school facility;
- Must have significant fine finger dexterity;
- Must be able to operate standard office equipment including pertinent and required software applications;
- Must possess excellent language skills (verbal and written) requiring the ability to read informational documentation, directions, instructions, policies and procedures related to this job, requiring the ability to give assignments and/or directions to co-workers, assistants, supervisors, students and parents/guardians, requiring the ability to deliver verbal and written communications in English language;
- Must possess excellent interpersonal skills with ability to interact with people (staff, supervisors, parents/guardians, students) and maintain professionalism and tact in all situations, including emergent ones, must be able to maintain constructive relationships;
- Must possess excellent organizational skills and attention to detail;
- Must be able to perform multiple, highly complex, technical tasks with periodic need to enhance skills in order to meet changing job conditions.
- Must be able to apply assessment instruments and analyze data and possess problem-solving skills.
- Must be able to make independent judgments in absence of supervision.

ATTENDANCE: A regular and dependable level of attendance is an essential function for this position.

The Clarksville-Montgomery County School System is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the school system may provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. Signatures below indicate the receipt and review of this job description by the employee assigned to the job and the immediate supervisor.

Employee's Signature

Supervisor's Signature

Employee's Munis Number

Date

Date