

**CLARKSVILLE-MONTGOMERY COUNTY SCHOOL SYSTEM  
CLARKSVILLE, TENNESSEE  
CLASSIFIED JOB DESCRIPTION**

**Job Title:** Child Nutrition Equipment Technician

**Department:** Child Nutrition

**Grade** I  
**H.P.D.** 8  
**D.P.Y.** 260

**Job Description**

**Date Reviewed:** August 2021

**Reports To:** Child Nutrition  
District Equipment Manager

**Purpose of Job**

The purpose of this job is to perform skilled functions associated with the installation, repair and maintenance of Child Nutrition commercial foodservice equipment and systems. Duties and responsibilities include installing/repairing Child Nutrition commercial foodservice equipment of all types to include but not limited to ovens, dish machines, coolers, freezers, serving lines and other related commercial kitchen equipment. Installs and recovers refrigerants; performs general and preventative maintenance; responds to routine and emergency service calls to include after hours and weekends, as directed by the supervisor; operates various tools and equipment; prepares documentation; and performs other duties as assigned by the Supervisor.

**Essential Duties and Responsibilities**

**The following duties are normal for this job. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

Provides installation, repair, and maintenance on all Child Nutrition commercial foodservice equipment used for food storage, preparation, serving, disposal and cleaning, using and/or operating mechanics tools, diagnostic instruments, refrigeration tools, acetylene torch, recovery unit, vacuum pumps, pressure gauges, multi-meter, probes, leak detectors, regulators, ladders, hand/power tools, refrigerant recovery jugs of various types, nitrogen cylinders, lifts, and plumbing tools.

Provides general and preventative maintenance on a variety of Child Nutrition commercial foodservice appliances, including, but not limited to: reach-in/roll-thru refrigerators and freezers, walk in coolers and freezers, blast chillers, beverage coolers, cold drink stations, ice machines, hot/cold serving lines, reach-in/roll-thru heated holding cabinets, mobile heated cabinets, fryers, pizza ovens, convection ovens, convection steamers, combination ovens, skillets, slicers, can openers, pot & pan machines/ rack conveyor dish machines, garbage disposals, microwave ovens, water softeners, etc.

Required to work on electric commercial appliances that are both high and low voltage; single and three phase equipment, as well as, gas appliances including, but not limited to, repairing or adding to existing gas and electrical connections. Reads and uses electrical schematics and wiring diagrams, and also blue prints to repair and maintain both single and three phase circuits.

Requires individual to be exposed to sun, extreme cold, and weather conditions for long periods of time; also required to work in conditions of high dust and pollen count.

Prepares and/or receives various forms of documentation, processes and forwards as appropriate, in regards to equipment maintenance, work orders and scheduled maintenance reports.

Ensures proper handling, installation, and recovery of refrigerants of various types (i.e. R404A, R414B, R408A, R22, R134A, R507, R409, and R12), and also requires working knowledge of saturation temperatures and boiling points of these refrigerants. Under EPA regulations after installation or recovery of refrigerants weight measurements have to be recorded. Also recovers all refrigerants from refrigeration units before disposal.

Rebuilds garbage disposals including new bearings and seals.

Provides maintenance on water softeners.

Provides preventative maintenance on tools, machinery, equipment (i.e. cleaning coils, fan blades and motors, and deliming steamers and combination ovens), and properly tests these, ensuring readiness and the achievement of safety standards.

Requires a working knowledge of all types of commercial refrigeration systems. Required to inspect work performed by contractors to ensure proper installation and operation of equipment and advises supervisor of findings.

Recognizes occupational hazards and takes appropriate safety precautions. Inspects facilities to determine needed repairs.

Maintains assigned vehicle, equipment, and tools for the purpose of ensuring availability in a safe operating condition.

### **Additional Job Functions**

Performs other duties as required.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

High School Diploma (or equivalent) and Vocational or technical school training required, with a minimum of three years of repairing commercial foodservice equipment experience, preferably within a local government (or related); or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job. Valid Tennessee driver's license and EPA Refrigerant Recovery Certification required.

### **KNOWLEDGE OF JOB**

Has considerable knowledge of the policies, procedures, and activities of the School System and equipment repair practices as they pertain to the performance of duties relating to the job of Child Nutrition Equipment Repair Technician. Has considerable knowledge of equipment repair practices as necessary in the completion of daily responsibilities. Knows how to develop and

administer operations and staff plans and objectives for the expedience and effectiveness of specific duties of the department. Knows how to keep abreast of any changes in policy, methods, computer operations, equipment needs, etc. as they pertain to departmental operations and activities. Is able to effectively communicate and interact with supervisors, members of the general public and all other groups involved in the activities of the department. Is able to assemble information and make written reports and documents in a concise, clear and effective manner. Has good organizational, human relations, and technical skills. Is able to use independent judgment and work with little direct supervision when necessary. Has the ability to comprehend, interpret, and apply regulations, procedures, and related information. Has comprehensive knowledge of the terminology, principles, and methods utilized within the department. Has the mathematical ability to handle required calculations.

**(ADA) MINIMUM QUALIFICATIONS OR STANDARDS REQUIRED  
TO PERFORM ESSENTIAL JOB FUNCTIONS**

**PHYSICAL REQUIREMENTS:** Must be physically able to operate a variety of hand and table tools etc. Must be able to use body members to work, move or carry objects or materials. Must be able to exert up to one hundred pounds of force occasionally, and/or up to fifty pounds of force frequently. Physical demand requirements are at levels of those for medium to heavy work. Must be able to lift and/or carry weight of over one hundred pounds.

**DATA CONCEPTION:** Requires the ability to compare and or judge the readily observable functional, technical, structural, or compositional characteristics (whether similar to or divergent from obvious standards) of data, people, or things.

**INTERPERSONAL COMMUNICATION:** Requires the ability of speaking and/or signaling people to convey or exchange technical information, Includes giving assignments and/or directions to co-workers or assistants.

**LANGUAGE ABILITY:** Requires the ability to read a variety of informational documentation, directions, instructions, and methods and procedures. Requires the ability to write reports with proper format, punctuation, spelling and grammar, using all parts of speech. Requires the ability to speak with and before others with poise, voice control, and confidence using correct English and a well-modulated voice.

**INTELLIGENCE:** Requires the ability to learn and understand complex principles and techniques; to make independent judgments in absence of supervision; to acquire knowledge of topics related to the job of Child Nutrition Equipment Repair Technician.

**VERBAL APTITUDE:** Requires the ability to record and deliver information to supervisors and elected officials; to explain procedures and policies; and to follow verbal and written instructions, guidelines and objectives.

**NUMERICAL APTITUDE:** Requires the ability to utilize mathematical formulas; add and subtract totals; multiply and divide; determine percentages; determine time and weight; and utilize statistical inference.

**FORM/SPATIAL APTITUDE:** Requires the ability to inspect items for proper length, width, and shape, visually with test equipment.

**MOTOR COORDINATION:** Requires the ability to coordinate hands and eyes in using test

equipment.

**MANUAL DEXTERITY:** Requires the ability to handle a variety of items, office equipment, control knobs, switches, etc. Must have the ability to use one hand for twisting or turning motion while coordinating other hand with different activities. Must have above average levels of eye/hand/foot coordination.

**COLOR DISCRIMINATION:** Requires the ability to differentiate colors and shades of color.

**INTERPERSONAL TEMPERAMENT:** Requires the ability to deal with people (i.e. staff, supervisors, general public, and elected officials) beyond giving and receiving instructions such as in interpreting departmental policies and procedures. Must be adaptable to performing under moderate stress when confronted with an emergency.

**PHYSICAL COMMUNICATION:** Requires the ability to talk and/or hear: (talking - expressing or exchanging ideas by means of spoken words). (Hearing - perceiving nature of sounds by ear).

**ATTENDANCE:** A regular and dependable level of attendance is an essential function for this position.

The Clarksville-Montgomery County School System is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the school system may provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. Signatures below indicate the receipt and review of this job description by the employee assigned to the job and the immediate supervisor.

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**Employee's Signature**

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**Supervisor's Signature**

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**Employee's Munis Number**

\_\_\_\_\_  
**Date**

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**Date**