

**CLARKSVILLE-MONTGOMERY COUNTY SCHOOL SYSTEM
CLARKSVILLE, TENNESSEE
JOB DESCRIPTION**

Job Title: Title I Reading Teacher

Department: Instruction

Job Description

Date Reviewed: September 2012

Reports To: Building Principal

Purpose of Job

To provide the kind of instruction and learning environment that will enable each student to learn the reading skills appropriate to age, grade level, and individual capacity.

Essential Duties and Responsibilities

The following duties are normal for this job. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Implement scientific-based research strategies to enable students to develop the competencies and skills to be successful readers.
- Provide individual and group instruction designed to meet individual needs and motivate students.
- Establish and maintain standards of student control required to achieve effective participation in all activities.
- Evaluate academic growth of students and maintains appropriate records.
- Communicates with regular classroom teachers and parents to interpret student needs and progress in reading remediation.
- Uses appropriate diagnostic tests, informal reading inventories, etc., to diagnose needs and prescribe remediation activities for each assigned student.
- Refers students needing assistance of supportive services personnel to the appropriate source of aid.

Additional Job Functions

Performs other duties as required.

Terms of Employment:

Salary and work year to be established by the Board.

Evaluation:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

Minimum Training and Experience Required to Perform Essential Job Functions:

- A valid Tennessee Teacher's Certificate.
- A Master's degree from an accredited college or university with endorsement in reading preferred (Effective: June 1, 2013).
- 3 years successful experience in classroom teaching.

KNOWLEDGE OF JOB

- Deep understanding of scientific-based reading research and evidence-based practices for teaching reading and assessing student progress toward achievement of benchmarks.
- Knowledge of research-based strategies in literacy.
- General knowledge of curriculum and instruction

- Conduct reading assessments, gather and assist in analyzing data, and write reports related to literacy.
- Create an atmosphere of trust and collaboration among staff to promote professional growth and accelerate the reading achievement of struggling readers.

**(ADA) MINIMUM QUALIFICATIONS OR STANDARDS REQUIRED
TO PERFORM ESSENTIAL JOB FUNCTIONS**

PHYSICAL REQUIREMENTS:

Must be physically able to operate a variety of office machines. Must be able to use body members to work, move or carry objects or materials. Must be able to exert up to twenty pounds of force occasionally, and/or up to ten pounds of force frequently. Physical demand requirements are at levels of those for active work. Must be able to lift and/or carry weight of twenty to forty pounds.

DATA CONCEPTION:

Requires the ability to compare and or judge the readily observable, functional, technical, structural and compositional characteristics (whether similar to or divergent from obvious standards) of data, people or things.

INTERPERSONAL COMMUNICATION: Requires the ability of speaking and/or signaling people to convey or exchange information, Includes giving assignments and/or directions to coworkers and assistants.

LANGUAGE ABILITY:

Requires the ability to read a variety of informational documentation, directions, instructions and methods and procedures related to maintenance operations. Requires the ability to write reports with proper format, punctuation, spelling and grammar. Requires the ability to speak with and before others with poise, voice control and confidence using correct English and a well-modulated voice.

INTELLIGENCE:

Requires the ability to learn and understand relatively complex principles and techniques; to make independent judgments in absence of supervision.

VERBAL APTITUDE:

Requires the ability to record and deliver information to supervisors and officials; to explain procedures and policies; and to follow verbal and written instructions, guidelines and objectives.

NUMERICAL APTITUDE:

Requires the ability to add and subtract totals; multiply and divide; determine percentages; determine time and weight; and utilize statistical inference.

FORM/SPATIAL APTITUDE:

Requires the ability to inspect items for proper length, width and shape visually.

MOTOR COORDINATION:

Requires the ability to coordinate hands and eyes in using automated office and departmentally-related equipment.

MANUAL DEXTERITY:

Requires the ability to handle a variety of items, hand and power tools, office equipment, control knobs, switches, etc. Must have the ability to use both hands for twisting or turning. Must have high level of hand and eye coordination.

COLOR DISCRIMINATION:

Requires the ability to differentiate colors and shades of color.

INTERPERSONAL TEMPERAMENT:

Requires the ability to deal with people beyond giving and receiving instructions such as in interpreting policies, decisions and procedures. Must be adaptable to performing under considerable stress.

PHYSICAL COMMUNICATION:

Requires the ability to talk and/or hear (talking – expressing or exchanging ideas by means of spoken words) (hearing – perceiving nature of sounds by ear).

The Clarksville-Montgomery County School System is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the school system may provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. Signatures below indicate the receipt and review of this job description by the employee assigned to the job and the immediate supervisor.

Employee's Signature

Su

Supervisor's Signature

Date

Date