

CLARKSVILLE-MONTGOMERY COUNTY SCHOOL SYSTEM
CLARKSVILLE, TENNESSEE
JOB DESCRIPTION

Job Title: Lipscomb Teacher Residency Liaison**Department:** Instruction**Grade:** Addendum to CMCSS Teacher/ \$1,500 monthly**Date:** July 2020**Reports to:** Director of Federal Projects**Purpose of Job**

The Lipscomb Teacher Residency Liaison (LTRL) oversees supports for the Lipscomb Teacher Residency (LTR) or (LMTR) program.

Additional Responsibilities:

The LTRL will be responsible for the following:

- Tutoring/recitation sessions needed for LTR or LMTR classes each semester
- Tracking academic progress of LTRs or LMTRs in each university class
- Communicating with university professors to ensure alignment of recitation sessions to coursework
- Ensuring textbooks/materials are available for the LTRs or LMTRs
- Serving as a point of contact regarding LTR or LMTR concerns
- Assisting with Praxis assessment scheduling
- Updating the Director of Federal Projects throughout the program

Minimum Qualifications:

- 3 years of successful teaching experience
- Qualitative evaluation component averaging above expectations for the last 2 years
- Evidence of successful leadership experience
- Experience supporting teacher residents through recitation sessions

Supplement: The Lipscomb Teacher Residency Liaison will earn a base salary as determined by the certified teacher pay grid plus a monthly supplement of \$1,500.00. The performance criteria of the Lipscomb Teacher Residency Pipeline position will be reviewed annually to determine eligibility.

Employee's Signature

Supervisor's Signature

Date

Date