

**CLARKSVILLE-MONTGOMERY COUNTY SCHOOL SYSTEM  
CLARKSVILLE, TENNESSEE  
JOB DESCRIPTION**

**Job Title:** Structural Systems (Construction) Teacher

**Department:** Instruction

**Calendar:** Teacher Calendar (200 days)

**Grade:** Teacher Salary Schedule

**Job Description**

**Date Reviewed:** July 2021

**Reports To:** Building Principal

**Purpose of Job**

**Prepare students for careers in residential and commercial carpentry that allows them to acquire and demonstrate knowledge and skill in framing buildings to include floors, walls, ceilings, roofs, and stairs while safely employing tools, interpreting construction drawings, and applying mathematical concepts to complete projects.**

**Collaborate with the CMCSS Operations Department around the construction of portable buildings to be used as classrooms by students across the district.**

**Essential Duties and Responsibilities**

**The following duties are normal for this job. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

Serve as a Structural Director and Safety Director/Manager:

- Teach skills and knowledge in the assigned subject area required for successful job performance and emphasizes the importance of reliability, efficiency, promptness, good attitude, and work habits.
- Support the program of study, using a variety of instructional techniques, instructional media and technology.
- Organize and provide opportunities for students to participate in club activities as an integral part the assigned subject area.
- Maintain a standard of performance and conduct as required by state, law, local board of education and community expectations.
- Attend and participate in staff meetings and serve on staff committees.
- Analyze and use appropriate data to guide instruction and develop assessments.
- Assists the administration in implementing all policies and rules governing student life and conduct. Develops reasonable rules of classroom behavior and procedure, and maintains order in the classroom in a fair and just manner.
- Instruct pupils in appropriate safety precautions and in the conservative sensible use of tools, materials, machinery, and equipment.
- Create a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students.

- Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.

Serve as a Project Manager/Superintendent:

- Serve as a model for the district's mission, vision and goals.
- Organize class time so that preparation, instruction, lab work, and clean up activities can be accomplished satisfactorily within the allotted time.
- Plan a program of study that, as much as possible, meets the individual needs, interests, and abilities of the students.
- Assists in budget preparation and in the selection of books, instructional supplies, materials and equipment.
- Plans, supervises, and provides guidance for teacher aide(s) and volunteer(s) and, cooperatively with department heads, evaluates their job performance.
- Provides detailed plans for substitute teachers including lessons, schedules and rules regarding classroom organization, procedures and individual student needs.
- Meets and instructs assigned classes in the locations and at the times designated.

Serve as a Chief Construction Officer/Senior Construction Manager:

- Maintain current career-technical information for students, displays materials and demonstrates skills, techniques, processes.
- Communicates with parents, counselors, administrative and supervisory personnel and community representatives to share information regarding innovations and current job requirements and opportunities.
- Makes provision for being available to students and parents for education-related purposes outside the instructional day when required or requested to do so.

Serve as a Senior Construction Director:

- Prepare for classes assigned and show written evidence of preparation.
- Establish clear outcomes for all lessons, class work, and projects, and communicate expected outcomes to students.
- Maintain accurate, complete, and correct records as required by law, district policy, and administrative regulation.
- Supervise pupils at school related functions to include on and off campus activities.
- Maintain professional competence through in-service education activities.

### **Additional Job Functions**

Performs other duties as required.

### **Evaluation:**

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

### **Minimum Training and Experience Required to Perform Essential Job Functions:**

- A Bachelor's degree from an accredited college or university.
- A valid Tennessee Teacher's Certificate with the appropriate endorsement.
- Successful student teaching experience if applicable.
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

### **KNOWLEDGE OF JOB**

Considerable knowledge of the policies, procedures, and activities of the school system, and supervisory practices as they pertain to the performance of duties relating to the position. Capability to develop and implement long-term goals. Knows how to keep abreast of any changes in statutes, policy, procedures and methods as they pertain to public education. Is able to effectively communicate and interact with subordinates, supervisors, members of the general public, and other groups involved in the operation of the school system. Is able to assemble information and make written reports and documents in a concise, clear, and effective manner. Has good organizational, management, interpersonal, and technical skills. Is able to use independent judgment and discretion in supervising subordinates, including the handling of emergency situations, determining and deciding upon procedures to be implemented, setting priorities, maintaining standards, and resolving problems.

Job description/Positions related to this Teaching Position: (in no order)

- Owner/Operator/Director
- Superintendent
- Supervisor
- Foreman
- Manager
- Financial officer
- Safety Director/Manager
- Inspector
- Planning Director
- Office Manager
- Scheduler
- Carpenter
- Frammer
- Laborer
- Purchasing Agent
- Contract Documents/Law director
- Business Management
- Insulation Installer
- Drywall Installer
- Drywall Finisher
- Painter
- Roofer
- HVAC Installer
- Siding Installer
- Window/Door Installer
- Trim Installer
- Carpet Installer
- Acoustical Ceiling Installer
- Math/Geometry instructor
- Science Instructor
- Construction Design

**(ADA) MINIMUM QUALIFICATIONS OR STANDARDS REQUIRED  
TO PERFORM ESSENTIAL JOB FUNCTIONS**

**ATTENDANCE:** A regular and dependable level of attendance is an essential function for this position.

**PHYSICAL REQUIREMENTS:** Must be physically able to operate a variety of office machines. Must be able to use body members to work, move or carry objects or materials. Must be able to exert up to twenty pounds of force occasionally, and/or up to ten pounds of force frequently. Physical demand requirements are at levels of those for active work. Must be able to lift and/or carry weight of twenty to forty pounds.

**DATA CONCEPTION:** Requires the ability to compare and or judge the readily observable, functional, technical, structural and compositional characteristics (whether similar to or divergent from obvious standards) of data, people or things.

**INTERPERSONAL COMMUNICATION:** Requires the ability of speaking and/or signaling people to convey or exchange information, Includes giving assignments and/or directions to coworkers and assistants.

**LANGUAGE ABILITY:** Requires the ability to read a variety of informational documentation, directions, instructions and methods and procedures related to maintenance operations. Requires the ability to write reports with proper format, punctuation, spelling and grammar. Requires the ability to speak with and before others with poise, voice control and confidence using correct English and a well-modulated voice.

**INTELLIGENCE:** Requires the ability to learn and understand relatively complex principles and techniques; to make independent judgments in absence of supervision.

**VERBAL APTITUDE:** Requires the ability to record and deliver information to supervisors and officials; to explain procedures and policies; and to follow verbal and written instructions, guidelines and objectives.

**NUMERICAL APTITUDE:** Requires the ability to add and subtract totals; multiply and divide; determine percentages; determine time and weight; and utilize statistical inference.

**FORM/SPATIAL APTITUDE:** Requires the ability to inspect items for proper length, width and shape visually.

**MOTOR COORDINATION:** Requires the ability to coordinate hands and eyes in using automated office and departmentally-related equipment.

**MANUAL DEXTERITY:** Requires the ability to handle a variety of items, hand and power tools, office equipment, control knobs, switches, etc. Must have the ability to use both hands for twisting or turning. Must have high level of hand and eye coordination.

**COLOR DISCRIMINATION:** Requires the ability to differentiate colors and shades of color.

**INTERPERSONAL TEMPERAMENT:** Requires the ability to deal with people beyond giving and receiving instructions such as in interpreting policies, decisions and procedures. Must be adaptable to performing under considerable stress.

**PHYSICAL COMMUNICATION:** Requires the ability to talk and/or hear (talking – expressing or exchanging ideas by means of spoken words) (hearing – perceiving nature of sounds by ear).

The Clarksville-Montgomery County School System is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the school system may provide reasonable accommodations to

qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. Signatures below indicate the receipt and review of this job description by the employee assigned to the job and the immediate supervisor.

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**Employee's Signature**

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**Supervisor's Signature**

\_\_\_\_\_  
**Employee's Munis Number**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**