



## You Have Exciting Benefit Choices With Colonial!

You can enroll online with Colonial Life this year. You may sign up for Short Term Disability, Accident Coverage, Cancer Program and the Critical Illness Program.

### How To Enroll

- 1) From any computer log onto: <https://harmonyenroll.coloniallife.com>
- 2) Once you log on you will be ask for a log in id. The ID is **CMCSS** and your **Employee ID Number** (Example : **CMCSS12345678**) Don't forget the **CMCSS part**.
- 3) Next you will be asked for an employee password. This password will be your first initial then your last name and then your four digit date of birth. (Example: **PSmith1968**)
- 4) The next screen you will be asked to change your password. Write it down in case you need to go back into the site
- 5) Update your address and other profile information, then click "Save & Continue" to enroll in any of the benefits.

**You will have until December 1st to go on line and complete your benefits enrollment for the voluntary products offered by Colonial.**

If you already have any of the Colonial coverages, you will not need to make any changes. The rates will not change, and your plans will just roll over for the next plan year. It is not necessary for you to contact Colonial nor Log-On.

If you have any problems or questions you can call our office at the number listed below or email us.

Dennis or Kelle can help you at 866-383-9955.

Email:

Dennis: [dennis@benefitenrollmentservices.com](mailto:dennis@benefitenrollmentservices.com)

Kelle: [kelle@benefitenrollmentservices.com](mailto:kelle@benefitenrollmentservices.com)