



# Flexible Spending Account Health Care and Dependent Care Enrollment Form

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[www.mybenefitspeople.com](http://www.mybenefitspeople.com)

## PARTICIPANT INFORMATION

Full Name: \_\_\_\_\_ Munis: \_\_\_\_\_  
(Last, First, Middle)

Address: \_\_\_\_\_  
(Street, City, State, & Zip Code)

Home Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Date of Hire: \_\_\_\_\_

Employer: CMCSS Spouse Name: \_\_\_\_\_

Enrollment Plan Year: 2021

### Annual Contribution and Compensation Reduction Agreement

The Company and I hereby agree that my cash compensation will be reduced by the amounts set forth below for each period during the plan year (or during such portion of the year as remains).

Please designate your per pay period and annual election amount you wish to contribute to your Health or Dependent Care Spending Account for this plan year.

#### FLEXIBLE SPENDING ACCOUNTS

HEALTHCARE SPENDING ACCOUNT IRS Maximum \$2750  
\$ \_\_\_\_\_ x \_\_\_\_\_ Pay Periods = \$ \_\_\_\_\_ Plan Year Total  
(Amount per pay period)

DEPENDENT CARE ACCOUNT IRS Maximum \$5000  
\$ \_\_\_\_\_ x \_\_\_\_\_ Pay Periods = \$ \_\_\_\_\_ Plan Year Total

PAY PERIOD: \_\_\_\_\_ WEEKLY \_\_\_\_\_ BI-WEEKLY  
\_\_\_\_\_ MONTHLY \_\_\_\_\_ SEMI-MONTHLY

#### Office Use Only

Annual Healthcare Liability  
\$ \_\_\_\_\_

(Must equal total pay period deductions the participant has elected.)

Additional Comments:

### AUTHORIZATION: Please read the following statements and then sign and date this form.

I authorize the reduction of my salary on a per paycheck basis, by the amount designated above.

I understand that the amounts deducted from my pay and not used for eligible health care or dependent care expenses incurred in the same year will be forfeited in accordance with IRS regulations.

I understand that this authorization is irrevocable until the next election period unless I have a change in status.

I also understand that this agreement is subject to the terms of the Company's Cafeteria Plan, Healthcare Reimbursement Plan and/or Dependent Care Assistance Plan as amended from time to time in effect, shall be governed by and construed in accordance with applicable laws, shall take this as a sealed instrument under applicable laws, and revokes any prior election and compensation reduction agreement relating to such plan (s). I further declare that I will not deduct these expenses on my federal income tax return.

\_\_\_\_\_  
Employee's Signature Date

### Waiver of Participation

I decline to participate in the Health or Dependent Care Spending Accounts for the current plan year.

\_\_\_\_\_  
Employee's Signature Date