| July |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | M | T | W | T | F |
|  | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |  |  |  |
|  |  |  |  |  |  |  |


| August |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| S | M |  | W | F | S |  |
|  |  |  |  | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
|  |  |  |  |  |  |  |


| September |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| S | M | T | W | T | F | S |
| $\mathbf{1}$ | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 |  |  |  |  |  |
|  |  |  |  |  |  |  |

Holidays/Required Leave

- July - Independence Day
- July 5 - Independence Day
- September 2 - Labor Day
- November 11 Veterans Day
- November 28 Thanksgiving Day
- November 29 Thanksgiving Holiday
- December 24 Christmas Eve Holiday
- December 25 Christmas Day Holiday
- January 1 New Year's Day
- March 10 Spring Break
- April 18 Good Friday
- May 26 Memorial Day
- June 16 Juneteenth

The number of days worked in the calendar may be revised or reduced due to changes made to the student's calendar

## 2024-2025 Pay Schedule <br> Onsite Administrators <br> Employed 12 months

| Reporting Period | Time Sheets Due To Payroll | Pay Day |
| :---: | :---: | :---: |
| Jun 17-Jul 21 | Jul 23 | Jul 31 |
| Jul 22 - Aug 4 | Aug 6 | *Aug 30 |
| Aug 5 - Sept 4 | Sept 6 | *Sept 30 |
| Sept 5 - Oct 2 | Oct 4 | *Oct 31 |
| Oct 3 - Nov 6 | Nov 8 | *Nov 27 |
| Nov 7 - Dec 4 | Dec 6 | *Dec 31 |
| Dec 5 - Jan 8 | Jan 10 | *Jan 31 |
| Jan 9 - Feb 5 | Feb 7 | *Feb 28 |
| Feb 6 - Mar 5 | Mar 7 | *Mar 31 |
| Mar 6 - Apr 2 | Apr 4 | *Apr 30 |
| Apr 3 - May 7 | May 9 | *May 30 |
| May 8 - Jun 14 | Jun 17 | Jun 30 |

