

2026-2027
Clarksville-Montgomery County School System
High School Administrative Assistants
Employed 220 Days

July						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
						13

August						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					21

September						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
						21

Holidays/Required Leave

- July 15 First Day of Calendar
- September 7 Day Out of Calendar
- October 12 -14 Vacation Day
- October 15-16 Day Out of Calendar
- November 11 Day Out of Calendar
- November 23- 25 Day Out of Calendar
- November 26 Thanksgiving Day
- November 27 Day Out of Calendar
- December 18 Day Out of Calendar
- December 21-22 Day Out of Calendar
- December 23 Vacation Day
- December 24 Christmas Eve
- December 25 Christmas Day
- December 28-31 Vacation Day
- January 1 New Year's Day
- January 4 Day Out of Calendar
- January 18 Day Out of Calendar
- February 15 Day Out of Calendar
- March 15-16 Vacation Day
- March 17-19 Day Out of Calendar
- March 26 Good Friday
- May 31 Day Out of Calendar
- June 11 Last Day of Calendar

October						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
						20

November						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
						16

December						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
						20

January						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						19

February						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
						19

March						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
						20

April						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
						22

May						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					20

June						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
						9

- First Day of Calendar
- 18 Days Out of Calendar
- 5 Holidays
- 10 Vacation Days
- Last Day of Calendar

The number of days worked in the calendar may be revised or reduced due to changes made to the student's calendar

2026-2027 Pay Schedule
High School Administrative Assistants
Employed 220 Days

Reporting Period	**Time Sheets Due To Payroll	Days	Pay Day
July 15- July 25	Jul 28	8	Aug 06
Jul 26 - Aug 8	Aug 11	10	Aug 20
Aug 9 - Aug 22	Aug 25	10	*Sept 3
Aug 23 - Sept 5	Sept 8	10	*Sept 17
Sept 6 - Sept 19	Sept 22	9	*Oct 1
Sept 20 - Oct 3	Oct 6	10	*Oct 15
Oct 4 - Oct 17	Oct 20	8	*Oct 29
Oct 18 - Oct 31	Nov 3	10	*Nov 12
Nov 1 - Nov 14	Nov 17	9	*Nov 25
Nov 15 - Nov 28	Dec 1	6	*Dec 10
Nov 29 - Dec 12	Dec 14	10	*Dec 24
Dec 13 - Dec 26	Dec 17	7	*Jan 07
Dec 27 - Jan 9	Jan 12	9	*Jan 21
Jan 10 - Jan 23	Jan 26	9	*Feb 4
Jan 24 - Feb 6	Feb 9	10	*Feb 18
Feb 7 - Feb 20	Feb 23	9	*March 4
Feb 21 - Mar 6	March 9	10	*March 18
Mar 7 - March 20	March 23	7	*April 1
March 21 - April 3	April 6	10	*April 15
April 04 - April 17	April 20	10	*Apr 29
April 18 - May 1	May 4	10	*May 13
May 2 - May 15	May 18	10	*May 27
May 16 - May 29	June 1	10	June 10
May 30 - June 11	June 15	9	June 24

* Insurance Deducted

** These dates may be adjusted during the year as needed.