

**2023-2024**  
**Clarksville-Montgomery County School System**  
**Onsite Classified Staff**  
**Employed 12 months**

| July |    |    |    |    |    |    |
|------|----|----|----|----|----|----|
| S    | M  | T  | W  | T  | F  | S  |
|      |    |    |    |    |    | 1  |
| 2    | 3  | 4  | 5  | 6  | 7  | 8  |
| 9    | 10 | 11 | 12 | 13 | 14 | 15 |
| 16   | 17 | 18 | 19 | 20 | 21 | 22 |
| 23   | 24 | 25 | 26 | 27 | 28 | 29 |
| 30   | 31 |    |    |    |    |    |

| August |    |    |    |    |    |    |
|--------|----|----|----|----|----|----|
| S      | M  | T  | W  | T  | F  | S  |
|        |    | 1  | 2  | 3  | 4  | 5  |
| 6      | 7  | 8  | 9  | 10 | 11 | 12 |
| 13     | 14 | 15 | 16 | 17 | 18 | 19 |
| 20     | 21 | 22 | 23 | 24 | 25 | 26 |
| 27     | 28 | 29 | 30 | 31 |    |    |
|        |    |    |    |    |    |    |

| September |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | T  | F  | S  |
|           |    |    |    |    | 1  | 2  |
| 3         | 4  | 5  | 6  | 7  | 8  | 9  |
| 10        | 11 | 12 | 13 | 14 | 15 | 16 |
| 17        | 18 | 19 | 20 | 21 | 22 | 23 |
| 24        | 25 | 26 | 27 | 28 | 29 | 30 |
|           |    |    |    |    |    |    |

**Holidays/Required Leave**

- July 3 - Independence Day
- July 4 - Independence Day
- September 4 - Labor Day
- November 23 Thanksgiving Day
- November 24 Thanksgiving Holiday
- December 22 Christmas Eve Holiday
- December 25 Christmas Day Holiday
- January 1 New Year's Day
- February 19 President's Day
- March 29 Good Friday
- April 1 Easter Holiday
- May 27 Memorial Day
- June 19 Juneteenth

| October |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| S       | M  | T  | W  | T  | F  | S  |
| 1       | 2  | 3  | 4  | 5  | 6  | 7  |
| 8       | 9  | 10 | 11 | 12 | 13 | 14 |
| 15      | 16 | 17 | 18 | 19 | 20 | 21 |
| 22      | 23 | 24 | 25 | 26 | 27 | 28 |
| 29      | 30 | 31 |    |    |    |    |
|         |    |    |    |    |    |    |

| November |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    | 1  | 2  | 3  | 4  |
| 5        | 6  | 7  | 8  | 9  | 10 | 11 |
| 12       | 13 | 14 | 15 | 16 | 17 | 18 |
| 19       | 20 | 21 | 22 | 23 | 24 | 25 |
| 26       | 27 | 28 | 29 | 30 |    |    |
|          |    |    |    |    |    |    |

| December |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    |    |    | 1  | 2  |
| 3        | 4  | 5  | 6  | 7  | 8  | 9  |
| 10       | 11 | 12 | 13 | 14 | 15 | 16 |
| 17       | 18 | 19 | 20 | 21 | 22 | 23 |
| 24       | 25 | 26 | 27 | 28 | 29 | 30 |
| 31       |    |    |    |    |    |    |

| January |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| S       | M  | T  | W  | T  | F  | S  |
|         | 1  | 2  | 3  | 4  | 5  | 6  |
| 7       | 8  | 9  | 10 | 11 | 12 | 13 |
| 14      | 15 | 16 | 17 | 18 | 19 | 20 |
| 21      | 22 | 23 | 24 | 25 | 26 | 27 |
| 28      | 29 | 30 | 31 |    |    |    |
|         |    |    |    |    |    |    |

| February |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    |    | 1  | 2  | 3  |
| 4        | 5  | 6  | 7  | 8  | 9  | 10 |
| 11       | 12 | 13 | 14 | 15 | 16 | 17 |
| 18       | 19 | 20 | 21 | 22 | 23 | 24 |
| 25       | 26 | 27 | 28 | 29 |    |    |
|          |    |    |    |    |    |    |

| March |    |    |    |    |    |    |
|-------|----|----|----|----|----|----|
| S     | M  | T  | W  | T  | F  | S  |
|       |    |    |    |    | 1  | 2  |
| 3     | 4  | 5  | 6  | 7  | 8  | 9  |
| 10    | 11 | 12 | 13 | 14 | 15 | 16 |
| 17    | 18 | 19 | 20 | 21 | 22 | 23 |
| 24    | 25 | 26 | 27 | 28 | 29 | 30 |
| 31    |    |    |    |    |    |    |

| April |    |    |    |    |    |    |
|-------|----|----|----|----|----|----|
| S     | M  | T  | W  | T  | F  | S  |
|       | 1  | 2  | 3  | 4  | 5  | 6  |
| 7     | 8  | 9  | 10 | 11 | 12 | 13 |
| 14    | 15 | 16 | 17 | 18 | 19 | 20 |
| 21    | 22 | 23 | 24 | 25 | 26 | 27 |
| 28    | 29 | 30 |    |    |    |    |
|       |    |    |    |    |    |    |

| May |    |    |    |    |    |    |
|-----|----|----|----|----|----|----|
| S   | M  | T  | W  | T  | F  | S  |
|     |    |    | 1  | 2  | 3  | 4  |
| 5   | 6  | 7  | 8  | 9  | 10 | 11 |
| 12  | 13 | 14 | 15 | 16 | 17 | 18 |
| 19  | 20 | 21 | 22 | 23 | 24 | 25 |
| 26  | 27 | 28 | 29 | 30 | 31 |    |
|     |    |    |    |    |    |    |

| June |    |    |    |    |    |    |
|------|----|----|----|----|----|----|
| S    | M  | T  | W  | T  | F  | S  |
|      |    |    |    |    |    | 1  |
| 2    | 3  | 4  | 5  | 6  | 7  | 8  |
| 9    | 10 | 11 | 12 | 13 | 14 | 15 |
| 16   | 17 | 18 | 19 | 20 | 21 | 22 |
| 23   | 24 | 25 | 26 | 27 | 28 | 29 |
| 30   |    |    |    |    |    |    |

13 Holidays

The number of days worked in the calendar may be revised or reduced due to changes made to the student's calendar

**2023-2024 Pay Schedule  
Onsite Classified Staff  
Employed 12 months**

| Reporting Period    | Time Sheets Due<br>To Payroll | Days | Pay Day   |
|---------------------|-------------------------------|------|-----------|
| Jun 18 - Jul 1      | Jul 3                         | 10   | July 13   |
| Jul 2 - Jul 15      | Jul 18                        | 10   | July 27   |
| July 16- July 29    | Aug 1                         | 10   | Aug 10    |
| July 30 - Aug 12    | Aug 15                        | 10   | Aug 24    |
| Aug 13 - Aug 26     | Aug 29                        | 10   | *Sept 7   |
| Aug 27 - Sept 9     | Sept 12                       | 10   | *Sept 21  |
| Sept 10 - Sept 23   | Sept 26                       | 10   | *Oct 5    |
| Sept 24 - Oct 7     | Oct 6                         | 10   | *Oct 19   |
| Oct 8 - Oct 21      | Oct 24                        | 10   | *Nov 2    |
| Oct 22 - Nov 4      | Nov 7                         | 10   | *Nov 16   |
| Nov 5 - Nov 18      | Nov 17                        | 10   | *Nov 30   |
| Nov 19 - Dec 2      | Dec 5                         | 10   | *Dec 14   |
| Dec 3 - Dec 16      | Dec 15                        | 10   | *Dec 28   |
| Dec 17 - Dec 30     | Jan 2                         | 10   | *Jan 11   |
| Dec 31 - Jan 13     | Jan 16                        | 10   | *Jan 25   |
| Jan 14 - Jan 27     | Jan 30                        | 10   | *Feb 8    |
| Jan 28 - Feb 10     | Feb 13                        | 10   | *Feb 22   |
| Feb 11 - Feb 24     | Feb 27                        | 10   | *March 7  |
| Feb 25 - Mar 9      | March 12                      | 10   | *March 21 |
| Mar 11 - March 23   | March 26                      | 10   | *April 4  |
| March 25 - April 06 | April 9                       | 10   | *April 18 |
| April 08 - April 20 | April 23                      | 10   | *May 2    |
| April 22 - May 4    | May 7                         | 10   | *May 16   |
| May 6 - May 18      | May 21                        | 10   | *May 30   |
| May 20 - June 1     | June 4                        | 10   | June 13   |
| June 3 - June 15    | June 18                       | 10   | June 27   |

\*Insurance Deducted